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**SPACE COAST TRANSPORTATION PLANNING ORGANIZATION
 ADOPTED MINUTES OF MARCH 10TH, 2011
 BREVARD COUNTY GOVERNMENT CENTER
 2725 JUDGE FRAN JAMIESON WAY
 BLDG. C, 3RD FLOOR, FLORIDA ROOM
 MELBOURNE, FLORIDA**

TPO MEMBERS PRESENT:

Commissioner Jerry Allender	Canaveral Port Authority
Councilwoman Stephany Eley	City of West Melbourne
Commissioner Robin Fisher	BOCC District 1
Councilman Ken Greene	City of Palm Bay
Commissioner Trudie Infantini	BOCC District 3
Councilwoman Kristine Isnardi	City of Palm Bay
Councilwoman Kathy Meehan	City of Melbourne
Commissioner Chuck Nelson	BOCC District 2
Mayor Rocky Randels	N. Beaches Coalition
Mayor Larry Schultz	City of Rockledge
Councilman Jake Williams	City of Cocoa
Councilman William Capote (Alt.)	City of Palm Bay
Councilman Greg Jones (Alt.)	City of Melbourne

TPO MEMBERS NOT PRESENT:

Commissioner Andy Anderson	BOCC District 5
Commissioner Mary Bolin	BOCC District 4
Councilwoman Kathleen Burson	City of Titusville
Councilman William Higginson	South Beaches Coalition
Councilman Mark LaRusso	City of Melbourne
Councilman Mike Nowlin	City of Melbourne
Councilwoman Michele Paccione	City of Palm Bay
Mayor Jim Tulley	City of Titusville

OTHERS PRESENT:

Bob Kamm	TPO Executive Director
Anthony "Dee" DiCapua	Brevard County Public Schools
Sue Hann	Technical Advisory Committee
Mary Schoelzel	FDOT

OTHERS PRESENT (CONTINUED):

Dennis Kyle	FDOT
Wendy Ellis	Space Coast Advertising
John Pavlakos	DRTV
Valerie Harville	Brevard County Public Schools
Jenni Lamb	City of Melbourne
Mike Connors	Brevard County Public Schools Transportation
Antonio Rovira	East Merritt Island HOA
Noranne Downs	FDOT Secretary District 5
Shawna Kerig Kelsh	Reducing Obesity in Central Florida Kids
Lisa Larkin	Croton Elementary
Leslie Walters	Croton Elementary
Lt. Pat Hartselle	Rockledge Police Department
Officer Kathy Merus	Rockledge Police Department
Officer Cadore	Rockledge Police Department
Chief Ronald Krueger	Rockledge Police Department
Angela Sheridan	Rockledge Police Department- Crossing Guard
Bob Wille	Resident
Mary Raulerson	Kittelson & Associates
Dr. Jane Benton	Healthy Choices Clinic
Darlene Burton	Putting Communities Prevention to Work
Lisa Frazier	Kimley-Horn & Associates
Linda Mannier	District 3
Murray Hann	Office of Greenway & Trails
Laura Carter	SCTPO Staff
Georganna Gillette	SCTPO Staff
Leigh Holt	SCTPO Staff
Diana McCartney	SCTPO Staff
Kim Smith	SCTPO Staff
Steven Bostel	Bostel Consulting, Inc.
Sue Colas	SCTPO (Spherion)

1. CALL TO ORDER

Chairman Schultz called the meeting to order at 9:00 a.m.

2. APPROVAL OF MINUTES – FEBRUARY 10, 2011

Motion by Councilwoman Meehan, second by Mayor Randels to approve the minutes of the February 10th meeting. Hearing no objections, the motion passed unanimously.

3A. TECHNICAL ADVISORY COMMITTEE / CITIZENS ADVISORY COMMITTEE REPORT

Mr. Kamm reported that the TAC/CAC had recommended approval of Resolution 11-18, Amendments to the Transportations Improvement Program. During the discussion on Monday, it was noted that there were some inconsistencies and perhaps a missing piece of information. Those issues were researched and subsequently corrected so therefore you have a revised resolution at your place.

Mr. Kamm stated that the TAC/CAC recommends endorsement of the City of Melbourne's Safe Routes to Schools application and also recommends the TPO Staff begin working with the Department on changing the implementation of the north Brevard Rail Trail Project from separate design and construction phases to a combined design-build project.

Motion by Councilwoman Eley and second by Councilwoman Isnardi to be in receipt of the minutes of the March 7th TAC/CAC minutes. Hearing no objections, the motion passed unanimously.

3B. BICYCLE/PEDESTRIAN AND TRAILS ADVISORY COMMITTEE REPORT

Ms. Smith reported the BPTAC met on February 21st at which time they voted to send a letter to the Office of Greenways and Trails supporting a grant application request for the C37 Canal Trail in the City of Palm Bay.

Ms. Smith presented an award to three people who helped with the Safe Routes to School workshop: Dr. Jane Benton, Healthy Choices Clinic; Darlene Burton, Putting Communities Prevention to Work; and Shawna Kerig Kelsh, Reducing Obesity in Central Florida Kids.

Ms. Smith then proceeded with presenting the annual Bicycle/Pedestrian and Trails Committee awards with the assistance of Mr. Hann.

Outstanding Educational Accomplishments – Leslie Walters, Croton Elementary

Outstanding Accomplishments in Enforcement – Rockledge Police Department: Chief Ron Kruger, Major Rodney Waylon, Lieutenant Pat Hartselle, Officer Mike Cadore, Officer Kathy Merus, and Angela Sheridan were all honored for their service.

Outstanding Planning and Encouragement – Mayor Jim Tulley for his work on the Saint John's River to the Sea Loop Trail.

Community Partnership - Brevard Public Schools Transportation Services: Dee Dicapua and Mike Connors were honored for their assistance in towing the trailer and maintaining it when it needed service.

Outstanding Accomplishments in Engineering – Rodney Honeycutt, Honeycutt & Associates was instrumental in the design plans for the East Central Florida Rail Trail.

Lifetime Achievement Award – Barbara Meyer, Bicycle Pedestrian Safety Coordinator. Mr. Kamm led the presentation by taking a few moments to reflect on his own personal history with Ms. Meyer going back to when he hired her and how he was struck by her enthusiasm and willingness to take on challenges.

Ms. Meyer expressed her appreciation of all the elected officials, the team she worked with and the people in her office. She recognized Paul Gougelman and Mayor Schultz, for help, service and dedication. She also thanked Bob Kamm.

Chairman Schultz thanked Ms. Meyer for her achievements in the TPO.

4A. CONSENT AGENDA

Commissioner Infantini had questions regarding the budget report and the item was pulled from the consent agenda.

APPROVAL RE: COMMITTEE APPOINTMENTS

Mr. Kamm requested adding an appointment from the City of West Melbourne for Jill Liles to the Citizens Advisory Committee member.

Motion by Councilwoman Eley, second by Mayor Randels to approve the consent agenda. Hearing no objections the motion passed unanimously.

4B. APPROVAL RE: FINANCE AND BUDGET

Ms. Carter reviewed the report with the members noting a discrepancy in the figures as they were presented to the TAC/CAC on Monday.

Ms. Carter explained that the FY10 Actual for Expenditures – Compensation & Benefits, showed \$356,750 and that number has been updated to include the entire fiscal year. The FY11 amount is \$479,020, the total expenditures were \$1,078,214.

Ms. Carter explained the jump was due to the way she had to distribute salaries and benefits. The County's SAP financial software program for distributing labor charges to individual cost centers does not work properly. As a result the summary shows \$280,000 more to account for how labor charges are actually distributed.

Commissioner Infantini had no objection to this explanation.

Mr. Kamm stated a more simplified reporting form will be discussed with the Executive Committee.

Motion by Commissioner Fisher, second by Councilwoman Meehan to approve the Finance & Budget Report. Hearing no objections the motion passed unanimously.

5A. LEGISLATIVE ISSUES

Ms. Holt reported she received a letter from Mr. Bob Cabana, Director of the Kennedy Space Center granting permission to plan the bike trail on KSC property through the Merritt Island National Wildlife Refuge via N. Kennedy Parkway to eventually connect with the East Central Florida Rail Trail.

Ms. Holt said TPO staff inquired with DOT about re-programming funds budgeted for design of the East Central Florida Rail Trail to a design-build project. Currently \$1.5 million is budgeted in FY 12 for design and \$3 million for construction in FY 15. Reprogramming the FY 12 funds to design-build, which would allow for relatively quicker construction from downtown Titusville north to Glenn Road, which is the urban area of the trail.

Ms. Holt said funding for the Flagler Line - the Jacksonville to Miami Amtrak FEC line is still in the proposed budget.

Ms. Holt said the Governor told the FDOT to rework their budget and find the \$77 million for the Port project in Miami. There was \$200 million in the budget for high speed rail so there is hope that the \$77 million will come from there and not from any of their projects.

Ms. Holt said the House Transportation Economic Development Committee proposes an \$880 million raid on the trust fund. The Vice Chairman of that committee is Representative Rich Workman.

Ms. Holt stated that there is a proposal to do away with the Office of Community Affairs, and move their staff over to the Department of Environmental Protection and to substantially rework growth management.

Mr. Kamm reviewed *The Florida Trade Infrastructure Investment Act* which is contained in Senate Bill 1718, and the comparable House Bill 1153 whose purpose is to stimulate and increase trade activities and create new permanent jobs in the State by investing in projects that expand the State's role as a hub for trade investment. It proposes the creation of a new committee called the *Trade Infrastructure Investment Steering Committee*, made up of five members who will receive a list of trade-oriented projects from the Florida Seaports Council, the Florida Airports Council, the Florida Railroad Association and the FDOT. Mr. Kamm noted Space is not mentioned.

Chairman Schultz asked Mr. Kamm if they have the same authority for project selection and everything else as the local TPO.

Mr. Kamm replied that project recommendations may go direct from ports, for instance, to the selection committee. There is no language in the bill that mentions TPO/MPO's, the long-range transportation plan, local government or public involvement. He said the selection would rest with five people, three of which are gubernatorial appointments, who are empowered to amend the DOT Work Program for funding.

Mr. Kamm stated project funding would come from the rental car surcharge, 1% of the landscaping set aside and 60% of low bid funds.

Chairman Schultz suggested each local government should look at this and try to understand how it might affect each jurisdiction and communicate with the members of your delegation your own priorities and changes.

Chairman Schultz asked if Ms. Downs would like to comment on these legislative actions.

Ms. Downs admitted that she had no knowledge regarding these bills and could not say whether anyone on the DOT staff had any information either.

Mr. Kamm asked Ms. Downs what the procedure would be if there was a sweep on the trust fund.

Ms Downs replied that their financial people look at that because cash is different from commitment. Due to matching requirements, \$400 million of cash could be worth \$1 billion in commitments through the five-year Work Program. The financial teams look at that and reallocate based on priorities and the type of funds because we have to see what we can keep and what we have to leave in the program and work it out with the MPOs.

Chairman Schultz stated that as he understands it if the proposals, that are working their way through the Legislature, change the Work Program it would be huge especially if they sweep low-bid funds, the Transportation Trust Fund, and take rental car surcharge. It almost seems you are turning the transportation program upside down.

Ms. Holt explained the BPTAC Committee unanimously adopted a motion requesting the that SCTPO send a letter supporting the Pineda Causeway as one of the pilot sites for bicycles going across limited access roads. Ms Holt had drafted a letter to Representative Rich Workman, Chairman of the Brevard County Delegation that she would deliver to the delegation when she was in Tallahassee next week.

Motion by Councilwoman Ely, second by Councilwoman Meehan to approve the recommendation to add the Pineda Causeway as one of the sites for the FDOT Limited Access Bridge Program and direct the Chairman to sign the appropriate letter. Hearing no objections the motion passed unanimously.

6A. APPROVAL RESOLUTION 11-18, RE: AMENDMENTS TO THE FY 2011 THROUGH FY 2015 TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Kamm stated one amendment moves low bid funds from the widening of US1 in Rockledge to segment in Cocoa. The funds will be used for a design update. He said the second amendment transfers SU funds for the TPO's crash management system.

Motion by Mayor Randels, second by Councilman Williams to approve Resolution 11-18 amending the FY 2011 to FY 2015 TIP.

Chairman Schultz called for a roll call vote for the record: In the affirmative were Commissioner Allender, Councilman Capote, Councilwoman Eley, Commissioner Fisher, Councilman Greene, Commissioner Infantini, Councilwoman Isnardi, Councilman Jones, Councilwoman Meehan, Commissioner Nelson, Mayor Randels, Chairman Schultz, Councilman Williams.

Hearing no objections the motion passed unanimously.

6B. DISCUSSION RE: EXECUTIVE DIRECTOR PERFORMANCE EVALUATION

Mr. Kamm stated the evaluation of the Executive Director's performance is due annually in March and the first step is to select the body that shall conduct the evaluation.

Chairman Schultz asked the TPO how much each individual felt a need to partake in this evaluation. He said from his experience it would be best to allow the Executive Committee to go through the process.

Motion by Councilman Greene, second by Commissioner Allender to designate the Executive Committee to do the evaluation and make a recommendation back to the TPO. Hearing no objections the motion passed unanimously.

6C. ENDORSEMENT RE: CITY OF MELBOURNE SAFE ROUTES TO SCHOOL APPLICATION, CITY OF MELBOURNE STAFF.

Ms. Jenni Lamb made a presentation showing the City's proposal to fill in sidewalk gaps in the neighborhood areas around University Park Elementary and Sherwood Park Elementary to make it easier for students who live within a two mile radius of the school to walk and bike to school.

Ms. Lamb estimated construction cost to be about \$550,000, and asked the TPO to endorse the Melbourne Safe Routes to School application for a grant in the amount of \$50,000 for engineering and \$500,000 the subsequent year for construction.

Motion by Councilwoman Meehan, seconded by Councilwoman Eley to endorse the City of Melbourne's Safe Routes to School grant application. Hearing no objections the motion passed unanimously.

6D. APPROVAL RE: REQUEST FOR FDOT TO CHANGE RAIL-TRAIL IMPLEMENTATION TO DESIGN-BUILD

Mr. Kamm stated that in discussing the status of the East Central Florida Regional Rail Trail with Commissioner Fisher and other County and DOT staff, it was felt we would speed up implementation by a design-build projects for \$1.5 million in FY12 and \$3 million in FY 15.

Commissioner Fisher reported that Volusia County, their partner in this venture, is going forward with the construction of their part of the trail and eventually the trails will join.

Motion by Commissioner Fisher, second by Commissioner Allender to approve the request for FDOT to change the East Central Florida Regional Rail-Trail implementation to Design-Build. Hearing no objections the motion passed unanimously.

7A. "COMPLETE STREETS" OVERVIEW, MARY RAULERSON, KITTELSON AND ASSOCIATES.

Ms. Raulerson briefed the TPO on what Complete Streets are and why they are important. Ms. Raulerson summarized the Complete Street Workshop held on February 28 and shared the example of Ocean Beach Boulevard, in Cocoa Beach, as a Complete Street project.

7B. SAFE ROUTES TO SCHOOL, "FEETNOTFUEL.COM"- WENDY ELLIS

Ms. Smith introduced Ms. Ellis from Space Coast Advertising and Mr. Pavlakos with DRTV who gave an overview of the FeetNotFuel.com interactive website and supporting materials that were funded through a Safe Routes to School grant.

Ms. Ellis extended her gratitude to the TPO partners, Brevard County Public Schools, FDOT, and Safe Routes to Schools, and thanked TPO staff.

Mr. Kamm said he was very impressed with the quality and was very proud that no other place in the country has anything like this. He also expressed his gratitude for the relationship the TPO has with the School Board.

Councilman Greene expressed his concern that information about the children was on the website.

Ms. Ellis pointed out that the students last names were never used anywhere on the site and never were any pictures used.

Councilman Greene suggested that time schedules should be included in the contract between the kids and their parents.

7C. STAFF REPORT

Mr. Kamm reported that George Lovett at the February suggested the TPO generate a new set of priorities since so many project phases on the current list were funded.

Mr. Kamm reported that staff is holding meetings with various jurisdictions and FDOT to review changes in programming procedure and to develop new priorities consistent with the revised programming process. Mr. Kamm said priority recommendations will be submitted to the TPO as available.

7D. LOCAL GOVERNMENTS REPORT

No remarks under this item.

7E. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

Ms. Mary Schoelzel gave an update on the construction projects and road closures. A complete list of which is included in the full agenda.

Councilwoman Meehan reported a the problem at the westbound turning lane on Eau Gallie at US 1.

Mr. Kamm asked Ms. Schoelzel to look into addressing the Eau Gallie and US 1 turning lane as part of an upcoming striping/resurfacing project.

Chairman Schultz commended FDOT on the SR 3 and Beachline emergency bridge reconstruction.

Ms. Eley asked about the Wickham/NASA area and the movement of the FPL poles. She wanted to know when that work would begin on the county project south of NASA Blvd.

Mr. Kamm said that is a county project so the TPO staff would check with them.

Ms. Infantini complemented the FDOT for their work as well.

Ms. Schoelzel reported that they had received an email from Commissioner Anderson regarding some concerns regarding the completion and cleanup of the I-95 construction. She reported FDOT will respond to him directly.

8A. COMMUNICATIONS

No communications at this time.

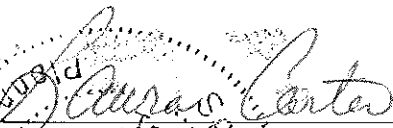
8B. PUBLIC COMMENT

No petitions or public comment at this time.

9. ADJOURNMENT

There being no further discussion, the meeting adjourned at 11:05 a.m.

Attest:



Laura Carter, SC TPO
Approved by TPO: April 14, 2011

