



**Space Coast Transportation Planning Organization
Technical Advisory Committee/Citizens Advisory Committee**

Brevard County Government Center
2725 Judge Fran Jamieson Way, Melbourne, Florida
Building C, 2nd Floor, Space Coast Room

Meeting Date: Monday, May 9, 2011

MEETING MINUTES

Agenda

- Item 1. Call to Order
- Item 2. Approval of Minutes, April 11, 2011
- Item 3. Space Coast Transportation Planning Organization Actions
- Item 4. Bicycle/Pedestrian/Trails Advisory Committee Report
- Item 5. Space Coast TPO Executive Committee Report
- Item 6. Transportation Disadvantaged Local Coordinating Board Report
- Item 7. Legislative Issues
- Item 8. Adoption RE: Resolution 11-22, Complete Streets Policy
- Item 9. Adoption RE: FY 2011 Revised Project Priorities, Phase II 90 Day List
- Item 10. Approval RE: Space Coast TPO Guidelines for Project Programming Recommendations
- Item 11. Adoption RE: FY 2011 Space Florida Spaceport Project Priorities 90 Day List
- Item 12. Adoption RE: Resolution 11-23, Amendment to the FY 2011-2015 TIP
- Item 13. Spaceport Area Transportation Study Report, Strategic Mobility 21
- Item 14. Staff Report
- Item 15. Local Government Report
- Item 16. Florida Department of Transportation Report
- Item 17. Public Comment
- Item 18. Adjourn

Technical Advisory Committee Members Present:

Stuart Buchanan (Alternate)	Brevard County Planning & Development
Rick Cloutier	Melbourne Airport Authority
Mike Connors	Brevard Public Schools Transportation
George Gaudy	Van Pool Services, Inc.
Sue Hann	City of Palm Bay
Jim Liesenfelt	Space Coast Area Transit
Scott Morgan	City of West Melbourne
Patrick McCarthy	Space Florida
Todd Corwin (Alternate)	City of Melbourne
Lorena Valencia	Florida Department of Transportation
Ed Wegerif	City of Cocoa
Bonilyn Wilbanks	Town of Malabar

Courtney Barker	City of Titusville
Devin Swanson	Brevard County Public Works
Christine Hartnett	Canaveral Port Authority
Bob Torres	City of Cocoa Beach
Richard Hood	Town of Grant-Valkaria
Michael Jarasiewicz (Alternate)	City of Rockledge
Jim Liesenfelt	Space Coast Area Transit

Citizens Advisory Committee Members Present:

Jim Brown	City of Melbourne
Harry Santiago	City of Palm Bay
Sal D'Amato	South Beaches Coalition
Benjamin Kiszkiel	City of Palm Bay
Bob Lawton	Canaveral Port Authority
Clarence Mills	BOCC District 4
Harry Pearson	North Beaches Coalition
Bob Wille	City of Titusville
Milo Zonka	BOCC District 5
James Rosasco	BOCC District 3
Ayn Samuelson	BOCC District 4
Bob Baugher	BOCC District 2
Tre Holton	District 5
Jill Liles	City of West Melbourne

Others Present:

Bob Kamm	Space Coast TPO Executive Director
Georganna Gillette	Space Coast TPO Staff
Laura Carter	Space Coast TPO Staff
Diana McCartney	Space Coast TPO Staff
Leigh Holt	Space Coast TPO Staff
Steven Bostel	Space Coast TPO Staff
Kim Smith	Space Coast TPO Staff
Jane Lim-Yap	Kittelson & Associates
Mary Raulerson	Kittelson & Associates
Tuck Ferrell	Friends of the Parkway
Friley Knight	City of Cocoa
Steve Kuni	Strategic Mobility 21
Larry Mallon	Strategic Mobility 21

Item 1. Call to Order

TAC Chairman, Ms. Hann called the meeting to order at 10:00 a.m.

Item 2. Approval of Minutes – April 11, 2011

Mr. Rosasco requested Agenda Item 13 be changed from Approval to Discussion RE: Draft FY 2010 Operating Budget as the TAC/CAC only discussed the budget and did not take any action to approve.

Motion by Mr. Gaudy, second by Mr. Jarusiewicz to approve the TAC/CAC minutes of April 11, 2011.

Motion by Mr. Mills, second by Mr. Baugher to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 3. Space Coast Transportation Planning Organization Actions

Mr. Kamm reported on the actions taken by the TPO Board at their April 14, 2011 meeting. The TPO agreed to submit a letter supporting the Pineda Causeway be considered as one of the pilot projects for permitting bicycles on limited access facilities. The TPO agreed to endorse the Interlocal with Brevard County for SU funds to be used to support the ITS System. The TPO also approved the revised FY 2011 project priorities, the draft FY 2012 budget.

Mr. Kamm reported after the Ellis Road widening/I-95 interchange presentation, the TPO requested the consultants and the Department look at options that would include piping the ditch on the north side of Ellis road, as well as looking at other drainage projects that may be underway that could be taken up by local agencies and reduce the amount of water going onto the north side of Ellis.

The TPO Board was informed the Department wishes to manage the SR A1A study. The Board authorized staff to move forward with the application process to become certified by FDOT for the Local Agency Program (LAP) for future planning projects and not just for SR A1A.

Item 4. Bicycle/Pedestrian/Trails Advisory Committee Report

Ms. Smith reported on the activities of the BPTAC Committee at their meeting April 25, 2011 by stating they recognized the new representative from the City of Melbourne, Mr. Todd Corwin. The BPTAC voted to request the TPO encourage their respective law enforcement agencies be more informed and aware about bicycle and pedestrian laws, voted to transmit a letter supporting the Pineda Causeway being chosen for the pilot program allowing bicycles on limited access roadways if the legislation moves forward, and endorsed the 90 day Project Priority list. The TPO voted to accept a bike safety mini-grant in the amount of \$2,000 that will be used to purchase equipment for the bicycle education program. The BPTAC will meet again on June 27, 2011.

Item 5. Space Coast TPO Executive Committee Report

There was no discussion on this item.

Item 6. Transportation Disadvantaged Local Coordinating Board Report

Mr. Liesenfelt reported the TDLCB met on April 24th, 2011 and made the recommendation to the Brevard County Board of County Commissioners that Space Coast Area Transit continue as the community transportation coordinator. The Board also discussed Medicaid non-emergency transportation and bus stop accessibility. The FDOT is making a big effort to make sure that bus stops meet all ADA accessibility requirements and a presentation was given on this subject.

Ms. Hann inquired if there were any presentations that the cities need to see. Mr. Liesenfelt responded if anyone was interested he could get one and present it to them. Ms. Hann requested he provide those to the TPO and they distribute it.

Mr. Kamm asked Mr. Liesenfelt to explain how bus stop shelters are placed and maintained. Mr. Liesenfelt responded it depends on the location and whether it is in the cities or the County. Locations within the County are handled through the County's Public Works Department. They have a contract with 2020 Media who determines where they will place shelters as it is based on advertising. 2020 Media provides the shelters at no cost and they receive the advertising funds. Only benches can be placed by the County. The shelters must meet wind codes yet still be able to breakaway if a vehicle hits them. Each of the cities has their own procedures for placing and maintaining shelters and SCAT works with them individually.

Item 7. Legislative Issues

Ms. Holt reported the final amount of the Trust Fund sweep is \$150 million.

Ms. Holt reported changes to the Growth Management Bill were specifically made to allow local governments to have more control. Local governments will have the option of requiring any new roads, schools or parks with any new development, and State agencies will only comment on developments that are of State or Regional importance. The bill also requires local compensation plans to be financially feasible, and projects can no longer be denied because they aren't needed. Local governments will have to approve land development to accommodate increased population growth. The Water Management District and the Regional Planning Councils budgets have been cut between 15 and 20 percent. The Department of Community Affairs was eliminated and merged into the new Department of Commerce.

There remains \$118 million in the budget for the Flagler rail line. Ms. Holt stated Indian River, Martin, and Palm Beach Counties have written letters to their District Secretaries supporting this project.

The State has \$1 million dollars in the work program for a Spaceport and Port Canaveral Master Plan, and \$15 million for infrastructure.

Ms. Holt continued, the limited access bridge pilot program was eliminated, however it is believed that FDOT may still be able to conduct the study without legislative approval. Staff from FDOT, KSC, and

the Merritt Island Wildlife Refuge have met regarding the Sea Loop Trail and the planning for the PD&E study is moving forward.

Ms. Hann asked where impact fees are in the new legislation. Ms. Holt responded impact fee changes would be in the budget conforming bill.

Mr. Holton asked for clarification that if the Governor is being asked to veto the portion of the legislation containing the trust fund sweep, isn't that language in the conforming bill and that the Governor cannot veto it because any changes to the conforming bill would require him to veto the entire budget? Ms. Holt responded that is her understanding.

Ms. Holt explained the makeup of the new Department of Commerce. The Office of Tourism and Economic Development, the Department of Community Affairs, Agency for Workforce Innovation, and Workforce Florida were combined into one office. Space Florida, because of its bonding authority, will still be a stand alone agency but will report to Department of Commerce, the same as Visit Florida.

Item 8. Adoption RE: Resolution 11-22, Complete Streets Policy

Mr. Kamm stated following the second workshop conducted on Complete Streets the recommendation from the Complete Streets Coalition was to develop and adopt, at the local government level, a complete streets policy statement, and that the statement can vary based upon the needs of the different governmental bodies. Resolution 11-22 reflects the Space Coast TPO's Complete Streets Policy, along with supporting documentation of the TPO's guiding principals, and the procedures to be used to evaluate, identify and potentially fund complete street projects as part of the TPO's project priority process.

Ms. Hann inquired if it would be appropriate to include in the Resolution language encouraging the FDOT be supportive and work with the TPO and local governments on complete street applications. This would be consistent with language in the Resolution's attachment. Mr. Kamm replied the language can be added.

Mr. Baugher asked why the language in Attachment A of the Resolution seemed so narrow and limiting compared to the language in the Resolution.

Mr. Kamm responded the Attachment and the Resolution apply only to the TPO. The TPO has no authority over local governments, and each local municipality is encouraged to adopt their own Complete Streets policy, and include their own specific details and criteria.

Ms. Barker stated the City of Titusville is adopting their own Complete Streets policy at their council meeting.

Mr. Baugher stated he would prefer to see the vision statement reflect more of what is in the Resolution.

Mr. Kamm responded the Resolution was developed to be broad and includes both livability and sustainability criteria because that is something that is anticipated to be coming in the next Federal Highway Transportation Act. The attachments refer only to complete streets criteria, which is only one component of the livability, sustainability issue.

Mr. Zonka commented this is to be a guiding document, a template for the cities to use to develop their own policy. Items 4 & 5 of the attachment, however, could be added after the fourth whereas in the Resolution.

Mr. Kamm responded perhaps the vision should be removed from the attachment.

Ms. Holt stated we have had two Complete Streets workshops in which the cities have participated in, and the Complete Streets coalition in reviewing the draft TPO resolution felt it was not strong enough without the attachment. The attachment is basically a copy of what the National Complete Streets guidelines are.

Mr. Pearson stated he feels there is nothing narrow, constrained, or limiting in the document and would be strongly opposed to changing it in any way.

Ms. Samuelson stated she believes that the TPO is setting all of this up for potential funding.

Mr. Holton stated he is a huge proponent of sustainability; however, complete streets are in essence retro-fitting and infill, which is a very expensive process. The new FDOT Secretary Ananth Prasad testified before Congressman John Mica's Transportation Infrastructure Committee last month and was quoted as saying that "we must give serious consideration to whether when resources and dollars are at a premium spending money on sidewalks, bike trails, beautification and other projects like this is the most prudent use of our tax payer's money". The Governor's and Legislature's goal is economic development, and creating new jobs so we can't lose sight of access issues, and expanding capacity issues which are extremely important to our State, and to our economy. Mr. Holton said we should spend more time on actually building our economy through capacity and access projects.

Mr. Wille commented he has similar concerns as Mr. Holton. In the vision statement it states that every public right-of-way shall be considered. In your comments Bob you referenced that there are maybe 2 or 3 signature projects that will work to emphasize how well this can be done. It sounds like it is mirroring one of those things like ITS on Wickham Road that has to be demonstrated as a proven product. Is that your idea as a policy? Because you are talking about using SU funds, and some of these projects are more than a \$200,000 project.

Mr. Kamm responded yes. The funds the TPO currently has set aside for Complete Street projects are insufficient, so we are hoping that local governments and re-development agencies will, through private-public partnerships, be able to take on some of these projects themselves. Mr. Kamm stated he understand the concern that this document may in some way limit the ability of any local

government to do a Complete Streets project. If that is found to be the case it could be amended at that time.

Motion by Mr. Hood, second by Mr. Cloutier to adopt Resolution 11-22, Complete Streets Policy, as amended.

Motion by Mr. Mills, second by Mr. Baugher to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 9. Adoption RE: FY 2011 Revised Project Priorities, Phase II 90 Day List

Ms. Gillette explained to the members that the Phase II 90 Day List reflects the smaller projects that would be capable of absorbing low bid funding. The list reflects each municipality's top three projects. These smaller projects could be implemented within a very short time frame. One change to the list is a request from the City of Titusville to substitute their #3 priority, a sidewalk gap project on SR 406 (Garden Street), for a trail project on US1. A schedule has also been developed regarding the upcoming process over the next few months concerning Project Priorities. In July we will be presenting Project Priorities for larger projects, and Complete Street Projects.

Motion by Mr. Swanson, second by Ms. Barker to adopt Project Priorities, Phase II 90 day list.

Motion by Mr. Wille, second by Mr. Zonka to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 10. Approval RE: Space Coast TPO Guidelines for Project Programming Recommendations

Mr. Kamm stated the projects adopted on the 90 day list are not in priority order. The projects cover many different types, and there is uncertainty on what type or how much funding will be made available or even which phase funds will be available for. With so many unknowns, it is difficult to develop a systemized approach to prioritization. Therefore, a framework of guidelines have been developed to help with identifying which projects to select, pending the various options presented.

Ms. Hann stated in the absence of the ability to convene the TAC/CAC, and TPO due to timing constraints imposed by FDOT, this gives the staff some guidelines to make some decisions.

Mr. Zonka stated he would like to see added to Policy 9 it be required that when TPO staff transmits projects to FDOT, the TPO Board also be included so they are made aware and can be prepared to discuss at their next meeting if necessary.

Mr. Rosasco requested that item 5, second sentence, the use of the word “must” be changed to “may”.

Motion by Mr. Morgan, second by Mr. Cloutier to approve the Space Coast TPO Guidelines for Project Programming as amended

Motion by Mr. Zonka, second by Mr. Mills to concur with the TAC motion. Hearing no objections, the motion passed unanimously

The TAC motion passed unanimously

Item 11. Adoption RE: FY 2011 Space Florida Spaceport Project Priorities 90 Day List

Ms. Holt stated currently Space Florida projects are in the TPO’s adopted Project Priorities. The original list consisted of 10 very broad projects. These same projects have now been detailed and structured as smaller projects so that should low bid funds become available from SIS projects they would be eligible to receive them. Going forward Space Florida will be submitting requests for additional projects to be considered for Project Priorities this year and they will be included at the July meeting. These projects do not compete with roadway projects but could compete with airport or interstate projects.

Mr. McCarthy commented this is an excellent summary and that perhaps next year you should see a more structured prioritization scheme because we have \$1 million dollars in FDOT monies to do a Spaceport Systems Plan, and have included United Launch Alliance and SpaceX projects that if low bid funds become available they would be able to receive them.

Mr. Wille asked to have clarified that this list is competing with all other space related projects in the State to receive low bid SIS funds. Ms. Holt responded that is correct.

Ms. Hann requested clarification that these projects are not competing with road projects that they would be competing with potential SIS projects, in particular the two interchange projects and the Ellis Road project. Ms. Holt responded that is possible but there is a set aside for seaports, airports, transit and space.

Ms. Hann asked if we should be clear in our priorities that these are space resource priorities as opposed to roadway priorities. Mr. Kamm responded that is the way they will be presented.

Motion by Mr. Swanson, second by Ms. Barker to adopt the Space Florida Spaceport Project Priorities 90 Day List.

Motion by Mr. Wille, second by Mr. Kiszkiel to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 12. Adoption RE: Resolution 11-23, Amendment to the FY 2011 thru 2015 Transportation Improvement Program

Mr. Kamm stated the TIP amendment is for the widening of I-95 from SR 514 south to the Indian River County line. It is a moving of funds from one year to another. The letting of this project has been moved to September 29th.

Motion by Mr. Cloutier, second by Ms. Wilbanks to adopt Resolution 11-23, Amending the FY 2011 through 2015 Transportation Improvement Program.

Motion by Mr. Baugher, second by Mr. Zonka to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 13. Spaceport Area Transportation Study Report, Strategic Mobility 21

Dr. Mallon, from Strategic Mobility 21 introduced Mr. Steve Kuni, the project manager, who presented the findings of the transportation infrastructure study conducted for the spaceport area.

Mr. Kuni made a visual presentation of the Spaceport Area Transportation Analysis. This included multi-modal facilities such as maritime, space, airports/runways, rail, military and highway networks. Each facility was then identified as to their activities, assets, users, and critical infrastructure. The critical nature of the SR 401 and SR 528 bridges was presented, and discussion on the interaction among cross-agencies, increasing importance of rail, growing department of defense transportation demands and transitional processes occurring at KSC, CCAFS and Patrick AFB were also covered. It was noted that the transition should not be done in isolation.

Following Mr. Kuni's presentation there was opportunity for members to ask their questions.

Item 14. Staff Report

Mr. Kamm reminded members that there is no meeting in July.

Item 15. Local Government Report

There was no discussion on this item.

Item 16. Florida Department of Transportation Report

Ms. Valencia reported on FDOT roadway activities, including the opening of the Pineda Causeway Interchange.

Ms. Hann requested information on the sweep be provided when available.

Item 17. Public Comment

No public comment was heard.

Item 18. Adjourn

There being no further discussion, the meeting adjourned at 12:42 p.m.

Attest:



Laura Carter, SCTPO
As Approved by the TAC/CAC on 7-11-11

