



**Space Coast Transportation Planning Organization (TPO)
Technical Advisory Committee/Citizens Advisory Committee**

Brevard County Government Center
2725 Judge Fran Jamieson Way, Melbourne, Florida
Building C, 2nd Floor, Space Coast Room

Meeting Date: April 8, 2013

APPROVED MEETING MINUTES

Agenda

1. Call to Order of the Space Coast TPO's Technical (TAC) and Citizens Advisory Committees (CAC)
2. Approval of Minutes – March 11, 2013
3. Space Coast Transportation Planning Organization (SCTPO) Actions
4. Bicycle/Pedestrian and Trails Advisory Committee (BPTAC) Report
5. TPO Executive Committee Report
6. Approval RE: SCTPO Policy Change: PLC-1, Agency Organization and Operation
7. Adoption RE: PLC-6, SCTPO Social Media Policy
8. Approval RE: Resolutions, Recognition of Committee and Board Members' Service
9. Long Range Transportation Plan (LRTP) Policy Issues Workshop 1
10. Legislative Report
11. Staff Report
12. Local Government Report
13. Florida Department of Transportation Report
14. Public Comment
15. Adjourn

Technical Advisory Committee Members Present:

Rebecca Ragain
Devin Swanson
Arby Creach
Christine Hartnett
Ed Wegerif
John Adair (alternate)
Bonilyn Wilbanks
Todd Corwin (alternate)
Rick Cloutier
Sue Hann
Michael Jarusiewicz (alternate)
Jim Liesenfelt
Arturo Interiano (alternate)
James Brown
Scott Morgan

Brevard County Planning & Development
Brevard Public Works
Brevard County School Board
Canaveral Port Authority
City of Cocoa
City of Cocoa Beach
Town of Malabar
City of Melbourne
Melbourne International Airport
City of Palm Bay
City of Rockledge
Space Coast Area Transit
City of Titusville
Van Pool Services, Inc.
West Melbourne

Citizens Advisory Committee Members Present:

Bob Lawton
James McCarthy
Rodney Honeycutt
Tony Sasso (alternate)
Peter Fusscas
Clarence Mills
Bob Klapproth
Jim Brown
Charles Speegle
Bob Wille
Pete Petyk
Sandra Michelson

Canaveral Port Authority
City of Cocoa
BOCC District 1
BOCC District 2
BOCC District 3
BOCC District 4
City of Melbourne
City of Melbourne
City of Palm Bay
City of Titusville
City of Titusville
West Melbourne

Others Present:

Bob Kamm	Space Coast TPO Executive Director
Laura Carter	Space Coast TPO Staff
Georganna Gillette	Space Coast TPO Staff
Diana McCartney	Space Coast TPO Staff
Leigh Holt	Space Coast TPO Staff
Steven Bostel	Space Coast TPO Staff
Carol Holden	Space Coast TPO Staff
Lorena Valencia	Florida Department of Transportation
Chris Sinclair	Renaissance Planning Group
Scott Swearengen	Renaissance Planning Group
Tuck Ferrell	Friends of the Parkway, IHB
Jenni Lamb	City of Melbourne
Cathy Ferrell	Indian Harbour Beach

Item 1. Call to Order

TAC Chairman, Sue Hann called the meeting to order at 10:04 a.m.

Item 2. Approval of Minutes – March 11, 2013

Motion by Mr. Morgan, second by Mr. Swanson, to adopt the meeting minutes of March 11, 2013.

Motion by Mr. Sasso, second by Mr. Lawton, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 3. Space Coast Transportation Planning Organization Actions

Mr. Kamm reported on the significant actions from the March 14, 2013 TPO meeting to include:

1. Approval of the Long Range Transportation Plan Public Involvement Plan
2. Approval of Executive Director's Contract Renewal
3. Presentation RE: Bicycle/Pedestrian Mobility Plan by Scott Swearengen
4. Presentation RE: FDOT Future Corridors Initiative by Bob Romig

Item 4. Bicycle/Pedestrian/Trails Advisory Committee (BPTAC) Report

Ms. Gillette reported the adoption of the Bicycle/Pedestrian Mobility Plan has been deferred to incorporate municipality endorsements of prioritized projects and integration with Complete Street projects. The next BPTAC meeting will be held on April 15, 2013.

Ms. Hann asked when the list of Bicycle/Pedestrian Mobility Plan prioritized projects is anticipated to be sent to the municipalities.

Ms. Gillette replied the list will be available beginning April 24th.

Item 5. TPO Executive Committee Report

Ms. Carter reported the TPO Executive Committee reviewed the Executive Director's annual evaluation at the March 14th meeting and will be presented to the TPO Board later this week.

Item 6. Approval RE: SCTPO Policy Change: PLC-1, Agency Organization and Operation

Ms. Carter reported the TPO Executive Committee, during the February 28th meeting, recommended changing the annual election of Board and Committee Officers to the last meeting of each year. The change will allow

more efficiency in TPO operations.

Motion by Mr. Swanson, second by Ms. Wilbanks, to recommend approval of SCTPO Policy Change: PLC-1, Agency Organization and Operation.

Motion by Ms. Michelson, second by Mr. Lawton, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 7. Adoption RE: PLC-6, SCTPO Social Media Policy

Ms. Carter stated a new Social Media Policy is being proposed as an opportunity for public outreach. The policy has been reviewed by the TPO attorney to ensure it abides by Sunshine Laws. The purpose of the new policy is to disseminate information only.

Ms. Hann inquired if training will be offered, and if Board and Committee members will be asked to acknowledge and abide by the policy conditions.

Ms. Carter responded she would discuss those issues with the TPO attorney.

Mr. Morgan recommended social media postings be limited to authorized personnel dispensing information that has been pre-approved by the TPO Board.

Mr. Sasso stated social media sites offer good feedback to organizations when used properly,

Mr. Petyk opined feedback is enhanced through a dialogue.

Ms. Wilbanks reported TPO attorney, Mr. Gougelman, has been instrumental in constructing an effective social media policy for the Town of Malabar, complete with user training.

Ms. Hartnett stated the Port Authority's social media page has proven useful for constructive feedback, but is time-consuming.

Ms. Hann stated social media records retention is complex but must be addressed.

Mr. Kamm stated social media sites are time sensitive and must be continuously monitored to be effective.

Ms. Hann reported the City of Palm Bay disseminates information via social media with a disclaimer that feedback is allowed, but not responded to.

Ms. Hann requested the comment by Ms. Wilbanks regarding Mr. Gougelman's work with social media policies and user training be noted for the TPO Board.

Motion by Ms. Wilbanks, second by Ms. Hartnett, to recommend adoption of PLC-6, SCTPO Social Media Policy.

Motion by Mr. Sasso, second by Mr. Mills, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 8. Approval RE: Resolutions, Recognition of Committee and Board Members' Service

Ms. McCartney presented a list of TAC, CAC, and TPO Board members who are being recognized with resolutions and "thank you" letters for their many years of volunteer services.

Motion by Mr. Cloutier, second by Mr. Corwin, to recommend approval of Resolutions 13-14 – 13-34, recognizing Committee and Board Members' service.

Motion by Mr. Lawton, second by Ms. Michelson, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 9. Long Range Transportation Plan (LRTP) Policy Issues Workshop 1

Mr. Kamm introduced Mr. Chris Sinclair, Renaissance Planning Group, and elicited feedback concerning initiatives and influences affecting Brevard's economic growth over the next fifty years.

Mr. Sinclair provided a presentation on part one of the LRTP Workshop, encompassing Project Initiation and Public Engagement, Plan Synthesis, and Scenarios and Vision. Part two of the LRTP Workshop will be presented in May.

Mr. Jarusiewicz stated Brevard County's cultural diversity should be addressed including its effects on how people live and travel.

Mr. Petyk stated Brevard County's aging population and health concerns must be addressed regarding alternative transportation planning.

Mr. Sasso voiced concern for additional infrastructure for public transit, pedestrian and bicycle facilities in Brevard's expanding tourism and service industry, especially beachside.

Mr. Jarusiewicz stated additional park and ride facilities should be incorporated to encourage alternative forms of transportation in congested areas.

Mr. Cloutier encouraged a closer look at job centers which will influence future traffic needs.

Mr. Brown stated a balance between growth and land conservation should be included.

Mr. Creach stated school locations are strong indicators for where people will locate.

Mr. Petyk stated the County Planning and Zoning Department must be involved to encourage walkable communities.

Ms. Hartnett suggested looking at expanding industries for an indication of transportation needs.

Mr. Wille stated a market based view of future transportation investments should incorporate corridor planning concepts.

Mr. Sasso opined future transportation needs require context, as beachside residents seem to prefer biking and walking, while other parts of the county prefer driving.

Ms. Hann stated a scenario based analysis of the future, incorporating changing technologies will be essential to project fifty years into the future.

Mr. Kamm suggested looking at the changing dynamic of commercial markets and opportunities for redevelopment.

Ms. Michelson suggested considering multi-use development where people live and work in the same building.

Mr. Lawton asked how planning for uncontrollable scenarios such as inclement weather was being addressed.

Mr. Kamm responded scenario based analysis looks at uncontrollable types of circumstances. Rising sea levels could be a concern for Brevard County.

Mr. Sinclair informed the group of a beta testing of the online LRTP survey. He asked everyone to complete the survey and provide feedback regarding the clarity of the questions. The comments received and survey results will be compiled and brought back to the TAC/CAC and TPO for approval in May.

Mr. Wille suggested incorporating a numerical ranking system to prioritize public desires.

Mr. Kamm stated the survey link will be emailed to members when it becomes available. This beta test will assist in refining and enhancing the survey.

Item 10. Legislative Report

Ms. Holt apprised members on the status of the SCTPO's legislative priority list including Amtrak's Jacksonville to Miami rail segment, Spaceport infrastructure funding, various trail designations, the distracted driving law, and the transportation trust fund.

Item 11. Staff Report

Mr. Kamm reported the alignment concepts concerning All Aboard Florida's proposed rail line along SR 528 are continuing to evolve. All Aboard Florida has promised the alignment will preserve the capacity to expand SR 528.

Mr. Wille inquired about the specificity of preserving right of way along SR 528 for six to eight lanes versus a nebulous promise to preserve room for future capacity.

Mr. Kamm responded the alignment process is in negotiations.

Mr. Wille asked if FDOT is acting as Brevard County's advocate in this matter.

Mr. Kamm replied FDOT is sensitive to our needs.

Item 12. Local Government Report

There was no discussion.

Item 13. FDOT Report

Ms. Valencia provided an update on current completed projects and projects under construction in Brevard County. Ms. Valencia stated she would look into FDOT's advocacy for Brevard County concerning preserving the right of way along eastern SR 528.

Item 14. Public Comment

There being no further discussion, the meeting adjourned at 11:59 a.m.

Attest: _____
Carol Holden, SCTPO

As Approved by the TAC/CAC on _____