



**Space Coast Transportation Planning Organization
Technical Advisory Committee/Citizens Advisory Committee**

Brevard County Government Center
2725 Judge Fran Jamieson Way, Melbourne, Florida
Building C, 2nd Floor, Space Coast Room

Meeting Date: February 11, 2013

APPROVED MEETING MINUTES

Agenda

1. Call to Order of the Space Coast TPOs Technical and Citizens Advisory Committees
2. Approval of Minutes – December 10, 2012
3. Space Coast Transportation Planning Organization Actions
4. Bicycle/Pedestrian and Trails Advisory Committee Report
5. Central Florida MPO Alliance Report
6. Metropolitan Planning Organization Advisory Council Report
7. Election of 2013 TAC/CAC Officers
8. Approval RE: SCTPO Redesignation, Reapportionment, and Boundary Modification
9. Approval RE: Amendments to Legislative Priorities
10. Approval Resolution 13-12, RE: Amendment to the FY12/13 – FY16/17 Transportation Improvement Program
11. Permission RE: Request For Proposal for Intelligent Transportation Systems Master Plan
12. Approval RE: 2013 Strategic Plan
13. School Travel Survey Report
14. Kennedy Space Center Loop Trail PD&E Report
15. Staff Report
16. Local Government Report
17. Florida Department of Transportation Report
18. Public Comment

Technical Advisory Committee Members Present:

John Scott	Brevard County Emergency Management
Rebecca Ragain	Brevard County Planning & Development
Christine Hartnett	Canaveral Port Authority
Ed Wegerif	City of Cocoa
John Adair (alternate)	City of Cocoa Beach
Bonilyn Wilbanks	Town of Malabar
Howard Ralls	City of Melbourne
Rick Cloutier	Melbourne International Airport
Sue Hann	City of Palm Bay
Michael Jarusiewicz (alternate)	City of Rockledge
Jim Liesenfelt	Space Coast Area Transit
Arturo Interiano (alternate)	City of Titusville
James Brown	Van Pool Services, Inc.
Scott Morgan	West Melbourne

Citizens Advisory Committee Members Present:

Bob Lawton	Canaveral Port Authority
James McCarthy	City of Cocoa
Rodney Honeycutt	BOCC District 1
Bob Baugher	BOCC District 2
John Porter	BOCC District 2

Clarence Mills
Milo Zonka
Tres Holton
Jim Brown
Anne Herzog Marhoefer
Charles Speegle
Pete Petyk

BOCC District 4
BOCC District 5
BOCC District 5
City of Melbourne
North Beaches Coalition
City of Palm Bay
City of Titusville

Others Present:

Bob Kamm
Laura Carter
Georganna Gillette
Diana McCartney
Leigh Holt
Steven Bostel
Carol Holden
Kim Smith
Lorena Valencia
Kwabena Ofosu
Tuck Ferrell
Fraser Howe

Space Coast TPO Executive Director
Space Coast TPO Staff
Space Coast TPO Staff
Space Coast TPO Staff
Space Coast TPO Staff
Space Coast TPO Staff
Space Coast TPO Staff
Space Coast TPO Staff
Florida Department of Transportation
City of Palm Bay
Friends of the Parkway, IHB
Metro Consulting Group, LLC

Item 1. Call to Order

TAC Chairman, Sue Hann called the meeting to order at 10:02 a.m.

Item 2. Approval of Minutes – December 10, 2012

TAC motion by Mr. Cloutier, second by Ms. Wilbanks, to adopt the meeting minutes of December 10, 2012.

CAC motion by Mr. McCarthy, second by Mr. Baugher, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 3. Space Coast Transportation Planning Organization Actions

Mr. Kamm reported on the significant actions from the December 13, 2012 TPO meeting to include:

1. Work Program Presentation by FDOT reviewing new projects being added to the upcoming Five Year Tentative Work Program
2. Approval of Work Order to begin the LRTP update.
3. Following a presentation given by All Aboard Florida, the TPO Board:
 - a. voiced concern about the lack of proposed stations in Brevard
 - b. discussed the impact of passenger rail to SR 528 right of way and future widening of SR 528
 - c. were informed of an upcoming Environmental Impact Review which will document the impact of passenger rail service and requires a public comment period.

Item 4. Bicycle/Pedestrian/Trails Advisory Committee (BPTAC) Report

Ms. Gillette reported the BPTAC met on January 28, 2013, at which time FDOT gave an updated presentation on the Pineda Causeway Bicycle Access Pilot Program. Mr. Howe gave a presentation on the Kennedy Space Center Loop Trail PD&E Study, which will be presented later in this meeting. The TPO Bicycle Pedestrian Mobility Plan Committee will be hosting a Public Open House on February 12, 2013 at 6:00 p.m. to present system plan maps and recommended project types for project priority consideration. The Bicycle Education Trailer Program has recently taken delivery of a donated trailer which will expand the program.

Item 5. Central Florida Metropolitan Planning Organization (CFMPO) Alliance Report

Ms. Holt reported on the significant items from the January 11, 2013 CFMPO Alliance meeting to include:

1. Adopting the CFMPO Alliance 2013 legislative agenda
2. Presentation on the statewide Coast to Coast Trail extending from St. Petersburg to Titusville, which will converge with the Brevard County Sea Loop and Rail Trails.

Item 6. Metropolitan Planning Organization Advisory Council (MPOAC) Report

Mr. Kamm stated there is considerable interest at the state level to perform a preliminary evaluation of a Vehicle Miles of Travel (VMT) funding system, based on a transportation usage fee. The MPOAC 2013 legislative agenda was adopted and will be addressed in Item 9.

CAC – Mr. Zonka asked if staff could locate more information on Vehicle Miles of Travel funding systems utilized in the Northwest and forward to members.

Mr. Kamm responded yes, he would provide that information.

Item 7. Election of 2013 TAC/CAC Officers

Mr. Ralls nominated Ms. Hann as TAC Chair.

TAC - Motion by Ms. Wilbanks, second by Mr. Ralls, to close nominations and elect by acclamation. The motion passed unanimously.

Mr. Cloutier nominated Mr. Morgan as TAC Vice Chair.

TAC – Motion by Ms. Wilbanks, second by Mr. Ralls to close nominations and elect by acclamation. The motion passed unanimously.

Mr. Zonka nominated Mr. Brown as CAC Chair.

CAC - Motion by Mr. Mills, second by Mr. Porter, to close nominations and elect by acclamation. The motion passed unanimously.

Mr. McCarthy nominated Mr. Zonka as CAC Vice Chair.

CAC - Motion by Mr. McCarthy, second by Ms. Marhoefer, to close nominations and elect by acclamation. The motion passed unanimously.

Item 8. Approval RE: SCTPO Redesignation, Reapportionment, and Boundary Modification

Mr. Kamm stated the TPO attorney, Mr. Gougelman counsels maintaining the current membership structure and boundaries for Brevard County. In addition, he advocates authorizing the TPO attorney to assist in drafting the necessary interlocal agreements with local municipalities.

TAC – Mr. Cloutier stated the Melbourne Airport Authority is asking for an amendment to the existing reapportionment structure. Melbourne Airport Authority is requesting one of the Melbourne City Council members sitting on the TPO also be a member of the Melbourne Airport Authority.

Mr. Kamm responded the Melbourne Airport Authority is currently represented by the TPO member who represents that physical area. He suggested maintaining the current structure, but amending the TPO rules to require one Melbourne City Council member to also be a board member on the Melbourne Airport Authority.

Mr. Ralls stated the issue should be addressed by the Melbourne City Council together with the Melbourne Airport Authority.

Ms. Hann suggested making a motion to maintain the current structure with the Melbourne City Council and Melbourne Airport Authority working together to find a solution.

TAC motion by Mr. Ralls, second by Mr. Morgan, to recommend TPO approve maintaining the current membership apportionment while recognizing the Melbourne City Council and Melbourne Airport Authority resolve the issue of airport representation.

CAC motion by Mr. Zonka, second by Mr. Porter, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed by simple majority with one objection from Mr. Cloutier.

Item 9. Approval RE: Amendments to Legislative Priorities

Ms. Holt provided a review of proposed changes to the TPO Legislative Priorities to include:

1. Adding language to acknowledge a permanent budget for Space Transportation Infrastructure funding.
2. Closing the gaps in the statewide trail system
3. Establishing a distracted driving law
4. Allowing a local option rental car surcharge
5. Protecting the Transportation Disadvantaged Trust Fund

TAC – Ms. Wilbanks inquired if the rental car surcharge pertained to Brevard County.

Mr. Kamm responded the current rental car fee is distributed statewide. This additional surcharge would not affect the current fee distribution, but would enable the county where the rental car is procured to retain this additional surcharge.

CAC – Mr. Porter asked if the referendum would be municipal specific or county wide.

Ms. Holt replied the referendum would be county wide.

TAC – Ms. Hann inquired if the county wide distribution would be by interlocal agreement.

Ms. Holt responded she was unsure on the distribution, but would check into it.

CAC – Mr. Porter stated he would like to amend the motion to include SR A1A upgrades from Port Canaveral to Patrick Air Force Base as the third bullet under Support Brevard County Road Project Priorities.

CAC – Mr. Zonka stated he agreed with the need to include SR A1A upgrades to the Priorities List, but was concerned it might be premature without a project definition.

CAC – Mr. Porter stated amending our Legislative Priorities to include the SR A1A upgrades will bring attention to the importance of the issue.

CAC – Mr. Baugher stated the SR A1A corridor needs additional funds. Any revenue invested now will be returned when property values and thereby property taxes increase.

CAC – Mr. Holton suggested we should support a car rental surcharge without an amount specified, as the amount could change.

Ms. Holt replied she would change the amendment to a per day local option rental surcharge with no amount specified.

CAC – Mr. Zonka suggested obtaining input from the Tourist Development Council (TDC) on the impact of the surcharge.

Ms. Holt responded she would check with the TDC for an update prior to Thursday's TPO meeting.

TAC motion by Mr. Morgan, second by Mr. Cloutier, to approve the amended Legislative Priorities with additional language under Support Brevard County Road Project Priorities to include SR A1A upgrades from Port Canaveral to Patrick Air Force Base, and to delete the specific amount from the rental car surcharge.

CAC motion by Mr. Baugher, second by Ms. Marhoefer, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 10. Approval RE: Resolution 13-12, Amendment to FY 12/13 thru FY 16/17 Transportation Improvement Program

Mr. Kamm informed the group of two requested actions:

1. FDOT is requesting a new \$35,943 transit project be added to the FY 12/13-16/17 TIP. The project, for Brevard Alzheimer's Foundation, will use state and local operating funds.
2. Approval of \$750,000 TPO ACSU funds to provide a more detailed drainage analysis for the Ellis Road Widening project. This funding will increase the existing design phase funding to \$2.4 million. FDOT requested the TPO perform a more detailed analysis in anticipation of decreasing the right of way costs on the Ellis Road widening project.

TAC – Mr. Cloutier asked if this amendment would delay the Ellis Road project design timeline.

Mr. Kamm responded it would not delay the timeline.

CAC – Mr. Wegerif inquired about the cost for the drainage study.

Mr. Kamm replied the drainage study should cost about \$425,000. The remaining funds will cover the higher cost of a more complex design.

TAC motion by Mr. Cloutier, second by Mr. Ralls, to approve Resolution 13-12, Amendment to FY 12/13 thru FY 16/17 Transportation Improvement Program.

CAC motion by Mr. Porter, second by Mr. Zonka, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 11. Permission RE: Request For Proposal for Intelligent Transportation Systems Master Plan

Mr. Kamm described the Intelligent Transportation System(ITS) and how it is currently being utilized by the TPO. An ITS Master Plan would provide direction and strategies for future ITS improvements.

TAC – Mr. Morgan proposed providing the TPO Executive Director discretion to assign selection committee members.

CAC – Mr. Porter stated selection committee should include members who know the county and municipality overall vision.

Mr. Kamm stated the Request For Proposal for Intelligent Transportation Systems Master Plan would include language for an overall vision.

TAC motion by Mr. Morgan, second by Mr. Cloutier to state support for Proposal for Intelligent Transportation Systems Master Plan and authorize the TPO Director to develop the Selection Committee membership.

CAC motion by Ms. Marhoefer, second by Mr. Mills to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 12. Approval RE: 2013 Strategic Plan

Ms. Holt reviewed the goals and objectives contained in the 2013 Strategic Plan.

TAC motion by Mr. Liesenfelt, second by Mr. Cloutier to approve the 2013 Strategic Plan.

CAC motion by Mr. McCarthy, second by Mr. Mills to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 13. School Travel Survey Report

Ms. Smith summarized the bi-annual School Travel Survey Report and how the information is gathered and utilized by TPO staff.

Item 14. Kennedy Space Center Loop Trail PD&E Report

Mr. Howe, Metro Consulting Group, gave a presentation outlining the proposed Kennedy Space Center Loop Trail including various design alternative routes.

Item 15. Staff Report

Ms. Holt presented highlights of the SCTPO top ten accomplishments for 2012.

Item 16. Local Government Report

There was no discussion.

Item 14. Florida Department of Transportation Report

Ms. Valencia provided an update on current completed projects and projects under construction in Brevard County.

Item 15. Public Comment

There being no further discussion, the meeting adjourned at 12:07 p.m.