



**Space Coast Transportation Planning Organization (TPO)
Technical Advisory Committee/Citizens Advisory Committee**

Brevard County Government Center
2725 Judge Fran Jamieson Way, Melbourne, Florida
Building C, 2nd Floor, Space Coast Room

Meeting Date: July 8, 2013

APPROVED MEETING MINUTES

Agenda

1. Call to Order of the Space Coast Transportation Planning Organization Technical and Citizens Advisory Committees
2. Approval of Minutes – May 6, 2013
3. Space Coast Transportation Planning Organization (TPO) Actions
4. Bicycle/Pedestrian and Trails Advisory Committee (BPTAC) Report
5. Central Florida Metropolitan Planning Organization Alliance (CFMPOA) Report
6. Approval RE: CFMPOA Strategic Intermodal System (SIS) Trails and Transit Regional Priorities
7. Approval RE: Resolution 14-01, Transportation Disadvantaged Trust Fund Grant
8. Approval RE: Resolution 14-02, Amendment to FY 13/14 Unified Planning Work Program (UPWP)
9. Approval RE: Resolution 14-03, Transportation Improvement Program (TIP) Amendments
10. Adoption RE: Resolution 14-04, FY 13/14 – FY 17/18 Transportation Improvement Program (TIP)
11. Approval RE: 2013 Strategic Intermodal System (SIS) Project Priorities
12. Approval RE: Resolution 14-05, Adoption of Bicycle/Pedestrian Mobility Plan
13. Babcock Street (SR 507) Widening Design from Malabar Road to Palm Bay Road, Inwood Consulting Engineers, Inc.
14. Draft FY 2014 Operating Budget
15. Staff Report
16. Local Government Report
17. Florida Department of Transportation (FDOT) Report
18. Public Comment
19. Adjourn
20. Glossary of Terms

Technical Advisory Committee Members Present:

John Scott	Brevard County Emergency Management
Stuart Buchanan (alternate)	Brevard County Planning & Development
Richard Hood	Town of Grant-Valkaria
Frank Guertin	Indian Harbour Beach
Bonilyn Wilbanks	Town of Malabar
Jenni Lamb	City of Melbourne
Rick Cloutier	Melbourne International Airport
Sue Hann	City of Palm Bay
Kwabena Oforu (alternate)	City of Palm Bay
Michael Jarusiewicz (alternate)	City of Rockledge
Jim Liesenfelt	Space Coast Area Transit
Arturo Interiano	City of Titusville
Scott Morgan	West Melbourne
James Brown	Van Pool Services, Inc.

Citizens Advisory Committee Members Present:

Rodney Honeycutt	BOCC District 1
Bob Baugher	BOCC District 2
Clarence Mills	BOCC District 4
Milo Zonka	BOCC District 5
Bob Klaproth	City of Melbourne
Jim Brown	City of Melbourne

Charles Speegle	City of Palm Bay
Bob Wille	City of Titusville
Pete Petyk	City of Titusville
Sandra Michelson	City of West Melbourne

Others Present:

Bob Kamm	Space Coast TPO Executive Director
Laura Carter	Space Coast TPO Staff
Georganna Gillette	Space Coast TPO Staff
Diana McCartney	Space Coast TPO Staff
Leigh Holt	Space Coast TPO Staff
Steven Bostel	Space Coast TPO Staff
Carol Holden	Space Coast TPO Staff
Kim Smith	Space Coast TPO Staff
Scott Swearingen	Renaissance Planning Group, Inc.
Andy DeWitt	Inwood Consulting Engineers, Inc.
Ashraf Elmaghraby	FDOT
Matt Hassan	FDOT
Lorena Valencia	FDOT
Gil Ramirez	Lassiter Transportation Group, Inc.
Adrienne Dilon	Commissioner, City of Cocoa Beach
Rob Strong	Public Works Dept., City of Cocoa Beach
Dave Netterstrom	Mayor, City of Cocoa Beach

Item 1. Call to Order

TAC Chairman, Sue Hann called the meeting to order at 10:01 a.m.

Item 2. Approval of Minutes – May 6, 2013

Motion by Mr. Morgan, second by Mr. Interiano, to adopt the meeting minutes of May 6, 2013.

Motion by Mr. Baugher, second by Mr. Mills, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 3. Space Coast Transportation Planning Organization Actions

Mr. Kamm reported on the significant actions from the May 9, 2013 TPO meeting to include:

1. Annual BPTAC awards, Sue Hann received Lifetime Achievement award
2. SCTPO 2nd annual audit was finalized with no findings or corrective actions
3. Conducted a Long Range Transportation Plan (LRTP) policy workshop with TPO Board
4. Bicycle/Pedestrian Mobility Plan Survey is in final review.

Item 4. Bicycle/Pedestrian/Trails Advisory Committee (BPTAC) Report

Ms. Smith reported on actions and discussions at the June 17, 2013 meeting to include:

- Presentations were provided on the South Brevard Linear Trail and Malabar Road Project Development and Environmental Study
- Two new members from the Brevard Mountain Bike Association (BMBA) and a new member from Brevard County Traffic Engineering were voted in
- Pineda Causeway Pilot Program status update and discussion
- Walking School Bus training will be provided at Stevenson Elementary on July 22nd
- New traffic patterns associated with restricted corridor busing will commence with the start of the new school year on August 14th

Item 5. Central Florida Metropolitan Planning Organization Alliance (CFMPOA) Report

Mr. Kamm reported the CFMPOA will meet on July 12th to discuss regional prioritization of Strategic Intermodal System (SIS) and trail projects. Space Coast TPO staff prepared a resolution on behalf of the CFMPOA to support funding for the completion of the Coast-to-Coast Connector project. Brevard County's segment of the Coast-to-Coast trail is scheduled to begin the design/build process in FY 14.

Ms. Valencia stated the map is not current.

Mr. Kamm responded the map was developed several months ago and will be updated.

Item 6. Approval RE: CFMPOA Strategic Intermodal System (SIS) Trails and Transit Regional Priorities

Mr. Kamm summarized the CFMPOA Regional Prioritization Initiative, draft Project Priority lists for SIS Highway, Regional Trails, Coast-to-Coast Trail Gaps, Regional Transit Projects and a Central Florida Regional Trail network status map.

CAC - Mr. Petyk asked for clarification regarding the I-4 project.

Mr. Kamm replied FDOT has reserved all discretionary highway capacity funds in FY 17 for use on I-4 managed use lanes and the Wekiva Parkway. The projects are public/private partnerships and will involve tolls.

CAC - Mr. Wille stated his support for the CFMPOA concept and objectives. He asked for elucidation regarding how FDOT will process regional priorities.

Ms. Valencia responded the individual MPO/TPO Project Priorities are incorporated into the regional priorities for submission to FDOT.

Motion by Ms. Wilbanks, second by Mr. Hood, to recommend approval of the CFMPOA SIS Trails and Transit Regional Priorities.

Motion by Mr. Zonka, second by Ms. Michelson, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 7. Approval RE: Resolution 14-01, Transportation Disadvantaged Trust Fund Grant

Mr. Liesenfelt apprised members the annual Transportation Disadvantaged Trust Fund Grant funding increased slightly this year to \$30,834.00. The Florida Transportation Disadvantaged Commission provides planning activity funds to the SCTPO which then sub-allocates the funds to Space Coast Area Transit (SCAT) for the actual planning activities.

Motion by Mr. Morgan, second by Ms. Lamb, to approve Resolution 14-01, Transportation Disadvantaged Trust Fund Grant.

Motion by Mr. Zonka, second by Mr. Mills, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 8. Approval RE: Resolution 14-02, Amendment to FY 13/14 Unified Planning Work Program (UPWP)

Mr. Kamm explained that the initial revenue numbers for the UPWP were estimates, provided by FDOT. The estimated figures are now being replaced with actual figures.

Motion by Ms. Wilbanks, second by Mr. Cloutier, to approve Resolution 14-02, Amendment to FY 13/14 UPWP.

Motion by Mr. Baugher, second by Mr. Zonka, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 9. Approval RE: Resolution 14-03, Transportation Improvement Program (TIP) Amendments

Ms. Gillette stated this resolution incorporates several project amendments into the current TIP to allow FDOT to obligate funds during the current fiscal year. The additional projects include six safety projects, four railroad safety improvement projects, and two advanced funding projects.

CAC - Mr. Wille asked for clarification on funding source TALT.

Ms. Gillette responded TALT is a new funding source for Transportation Alternative Funding, and replaces the Enhancement funding code.

CAC - Mr. Zonka inquired if the amendments encompass new funding or an allocation of existing funds.

Ms. Gillette replied the amendments utilize existing funds.

Motion by Mr. Cloutier, second by Mr. Hood, to approve Resolution 14-03, TIP Amendments.

Motion by Mr. Wille, second by Ms. Michelson, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 10. Adoption RE: Resolution 14-04, FY 13/14 – FY 17/18 Transportation Improvement Program (TIP)

Ms. Gillette reviewed the FY 13 – 17 TIP which had been previously transmitted for member review. The TIP will be posted online for public review for thirty days and will involve an open house on July 22, 2013 to encourage citizen comments and feedback.

Mr. Kamm indicated TIP adoption is a significant action, one of three required items for TPOs under Federal law. All projects requesting Federal funds must be included in the TPO TIP.

TAC - Mr. Morgan asked for clarification on the Ellis Road project.

Mr. Kamm responded the project is for right of way acquisition at the Ellis Road at I-95 interchange only.

CAC - Mr. Zonka suggested incorporating inflation adjustments for the Intelligent Transportation System (ITS) support funding provided to Brevard County.

Mr. Kamm replied the project funding will be assessed.

CAC - Mr. Wille inquired if the Complete Streets Feasibility Study reserve includes funding for construction.

Mr. Kamm replied the funding is for construction once specific projects have been prioritized.

Motion by Mr. Cloutier, second by Ms. Lamb to approve Resolution 14-04, FY 13/14 – 17/18 TIP.

Motion by Mr. Mills, second by Mr. Baugher, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 11. Approval RE: 2013 Strategic Intermodal System (SIS) Project Priorities

Ms. Gillette stated the SIS consists of the major transportation facilities in the state. The TPO is identifying the FY 2013 SIS Project Priorities which will be submitted to FDOT for assistance in developing their work program. SIS projects are programmed in Central Office and are being submitted now, while non-SIS projects are programmed by District Office and will be submitted in September.

Ms. Gillette described the SIS Priority list of highway projects and associated funding in detail.

Ms. Holt presented the SIS Priority list for intermodal projects, including Canaveral Port Authority and Space Florida.

TAC - Mr. Scott asked for clarification concerning causeway vulnerability on SR 528.

Mr. Kamm responded SR 528 and Pineda causeways have been identified as likely to survive a category 3 hurricane and storm surge. The vulnerability arises during hurricane recovery, not evacuation. The TPO has requested additional attention for all Brevard County causeways.

CAC - Mr. Brown inquired if the SR 528 projects will enable heavy loads to be transported over the bridges.

Mr. Kamm replied yes, the bridge projects will enable heavy and oversized loads to be conveyed.

Motion by Mr. Buchanan, second by Ms. Wilbanks, to approve 2013 SIS Project Priorities.

Motion by Mr. Baugher, second by Mr. Mills, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 12. Approval RE: Resolution 14-05, Adoption of Bicycle/Pedestrian Mobility Plan

Mr. Scott Swearingen, Renaissance Planning Group (RPG), provided an updated and final project priority list for the Bicycle/Pedestrian Mobility Plan.

CAC - Mr. Wille requested clarification on sharrow markings and usage.

Mr. Swearingen responded sharrow is a new term which indicates bicycles may use the full roadway lane.

Mr. Kamm asked for illumination on the term hawk beacon.

Mr. Swearingen replied hawk beacons are pedestrian activated, mid-block warning signals for motorists.

TAC - Ms. Hann inquired if this plan correlates with the Malabar Road PD&E study concerning a shared use facility on Malabar Road, east of Babcock Street.

Mr. Swearingen responded if the project is programmed in the PD&E, the assumption was made it would be funded.

TAC - Ms. Hann stated the project is in the PD&E study, but has no funding for construction. She suggested a short term solution and a separate long term solution for the segment be investigated.

Mr. Swearingen responded he would look into it.

TAC - Ms. Hann inquired if a process was in place for reviewing the effectiveness of the Bicycle/Pedestrian Mobility Plan projects.

Mr. Kamm responded a review of the projects could be included in the annual State of the System report.

TAC - Ms. Hann proposed facilitating project funding by incorporating municipalities in the review process.

Mr. Kamm replied yes, it will be a joint collaboration.

CAC - Mr. Petyk requested maps be designated by region. He further inquired if consideration had been given to major business centers other than those on US 1.

Mr. Swearingen responded a corridor and vision plan have been identified for west of US 1.

Mr. Kamm responded regionally designated maps are available and will be posted on the TPO website for your review.

CAC - Mr. Baugher asked why beach access terminates prior to Cape Canaveral and Cocoa Beach on the plan map.

Mr. Kamm replied the map is in error and will be revised.

CAC - Mr. Baugher inquired if the SR A1A corridor plans are reflected in this plan.

Mr. Kamm responded the SR A1A corridor plans are not reflected on this map as specific proposals have not been identified. The maps will be updated once the proposals are complete.

CAC - Mr. Baugher apprised the group of a 12 foot wide brick beach pathway being proposed by the cities of Cape Canaveral and Cocoa Beach for the A1A corridor tourist areas. He requested the pathway, if approved, be included in the Bicycle/Pedestrian Mobility Plan.

Mr. Kamm replied the pathway, upon approval, would be regionally significant and incorporated into the plan.

Item 13. Babcock Street (SR 507) Widening Design from Malabar Road to Palm Bay Road, Inwood Consulting Engineers, Inc.

Mr. Andy DeWitt, Inwood Consulting Engineers, presented a brief video synopsis of the Babcock Street widening design from Malabar Road to Palm Bay Road.

Mr. Kamm stated the twenty-seven residents on the east side of Babcock Street, from Malabar Road to the Melbourne-Tillman Canal, will be negatively affected until FDOT is able to acquire the necessary right of way. He proposed the TPO appeal to FDOT to program advance right of way acquisition money to begin aggressively acquiring residences that the owners wish to sell within the right of way area.

Motion by Mr. Cloutier, second by Mr. Interiano, to approve requesting advance funding for right of way acquisition along Babcock Street for residences affected by the future widening.

Motion by Mr. Zonka, second by Mr. Wille, to concur with the TAC motion. Hearing no objections, the motion passed unanimously.

The TAC motion passed unanimously.

Item 14. Draft FY 2014 Operating Budget

Ms. Carter briefly summarized the draft FY 2014 Operating Budget explaining it will be presented on September's agenda for approval.

CAC - Mr. Zonka inquired why Space Florida funding decreased by 30%.

Mr. Kamm responded the majority of the work was getting Space Florida institutionalized. With that accomplished less work will be necessary in the future.

Item 15. Staff Report

Mr. Kamm stated the strategic plan update is available and reminded everyone there is no meeting in August.

Item 16. Local Government Report

Mr. Kamm stated Mr. John Denninghoff, Brevard County Public Works Director, was named Urban Engineer of the Year by the Florida Association of County Engineers and Road Superintendents.

Item 17. FDOT Report

Ms. Valencia advised the members the new priority list will be adopted in September and involves some new terminology. She briefly differentiated feasibility studies from corridor studies and informed the members corridor planning guidance will be provided by John Moore, FDOT, for TPOs and municipalities.

Item 18. Public Comment

Mr. Dave Netterstrom, City of Cocoa Beach Mayor, thanked the TAC and CAC members for their volunteer work.

There being no further discussion, the meeting adjourned at 12:07 p.m.

Attest: _____
Carol Holden, SCTPO

As Approved by the TAC/CAC on _____