



Space Coast Transportation Planning Organization

Brevard County Government Center
2725 Judge Fran Jamieson Way, Melbourne, Florida
Building C, 3rd Floor, Florida Room

Meeting Date: Thursday, July 11, 2013

APPROVED MEETING MINUTES

1. **Call to Order of the Space Coast Transportation Planning Organization Governing Board**
2. **Approval of Minutes – May 9, 2013**
3. **Reports from Committees**
 - A. Technical Advisory Committee (TAC)/Citizens Advisory Committee (CAC)
 - B. Bicycle Pedestrian/Trails Advisory Committee (BPTAC)
 - C. Central Florida Metropolitan Planning Organization (CFMPO) Alliance
4. **Consent Agenda**
 - A. Approval RE: Central Florida MPO Alliance Strategic Intermodal System (SIS), Trails and Transit Regional Priorities
 - B. Approval RE: Committee Appointments
 - C. Approval RE: Finance and Budget
 - D. Approval RE: Resolution 14-01, Transportation Disadvantaged Trust Fund Grant
 - E. Approval RE: Resolution 14-02, FY 13/14 Unified Planning Work Program (UPWP)
5. **Action Items**
 - A. Approval RE: Resolution 14-03, Transportation Improvement Program (TIP) Amendments
 - B. Adoption RE: Resolution 14-04, FY 13/14 – FY 17/18 Transportation Improvement Program (TIP)
 - C. Approval RE: 2013 Strategic Intermodal System (SIS) Project Priorities
 - D. Approval RE: Resolution 14-05, Adoption of Bicycle/Pedestrian Mobility Plan
6. **Reports and Presentations**
 - A. Babcock Street (SR 507) Widening Design from Malabar Road to Palm Bay Road, Inwood Consulting Engineers, Inc.
 - B. Draft FY 2014 Operating Budget
 - C. Staff Report
 - D. Local Government Report
 - E. Florida Department of Transportation Report
7. **Petitions, Remonstrances and Communications**
 - A. Public Comment
8. **Adjourn**
9. **Glossary of Terms**

Space Coast Transportation Planning Organization Board Members:

Commissioner Jerry Allender	Canaveral Port Authority		Present
Commissioner Andy Anderson	BOCC District 5	Absent	
Councilman Don Boisvert	City of Cocoa		Present
Commissioner Mary Bolin Lewis	BOCC District 4		Present
Councilwoman Stephany Eley	City of West Melbourne	Absent	
Commissioner Robin Fisher	BOCC District 1	Absent	
Councilman Ken Greene	City of Palm Bay	Absent	
Commissioner Trudie Infantini	BOCC District 3	Absent	
Councilwoman Kristine Isnardi	City of Palm Bay	Absent	
Councilman Greg Jones	City of Melbourne	Absent	
Councilwoman Martha Long	City of Titusville		Present
Councilwoman Kathy Meehan	City of Melbourne	Absent	
Commissioner Chuck Nelson	BOCC District 2		Present
Councilman Scott Nickle	South Beaches Coalition		Present
Councilman Mike Nowlin	City of Melbourne		Present

Councilman Patrick O'Neill	City of Rockledge	Present
Councilman Harry Santiago, Jr.	City of Palm Bay	Present
Mayor Jim Tulley	City of Titusville	Present
Commissioner Skip Williams	North Beaches Coalition	Present
Councilwoman Betty Moore (alt)	City of Rockledge	Present
Mayor Rocky Randels	North Beaches Coalition	Present

Others Present:

Bob Kamm	Space Coast TPO Executive Director
Georganna Gillette	Space Coast TPO Staff
Laura Carter	Space Coast TPO Staff
Diana McCartney	Space Coast TPO Staff
Leigh Holt	Space Coast TPO Staff
Steven Bostel	Space Coast TPO Staff
Kim Smith	Space Coast TPO Staff
Carol Holden	Space Coast TPO Staff
Lorena Valencia	Florida Department of Transportation
Paul Gougelman	Space Coast TPO Legal Counsel
Derek Dean	Inwood Consulting Engineers, Inc.
Rob Keeler	Titan Concrete, Inc.
Rob Hambrecht	AVCON, Inc.
Dan D'Antonio	Lassiter Transportation Group, Inc.
Whit Blanton	Renaissance Planning Group, Inc.
Jack Smink	Citizen
Jim Liesenfelt	SCAT
Gil Ramirez	Lassiter Transportation Group, Inc.

Item 1. Call to Order of the Space Coast TPO Board

Chairman Allender called the meeting to order at 9:03 a.m.

Item 2. Approval of Minutes – May 9, 2013

Motion by Mr. Boisvert, second by Ms. Bolin Lewis, to approve the TPO minutes of May 9, 2013. Hearing no objections, the motion passed unanimously.

Item 3A. Technical Advisory/Citizens Advisory Committee Report

Mr. Kamm reviewed the actions taken by the TAC/CAC at their May 6, 2013 meeting to include:

- Recommended approval of CFMPOA Project Priorities
- Recommended approval of Resolutions 14-01, 14-02, 14-03, 14-05, SIS Project Priorities as presented
- Recommended adoption of Resolution 14-04, FY 13/14 – 17/18 Transportation Improvement Program
- Requested FDOT program advance right of way acquisition funding to procure Babcock properties referenced in Item 6A

Motion by Mr. O'Neill, second by Ms. Bolin Lewis, to be in receipt of the TAC/CAC Draft Meeting Minutes from May 6, 2013. Hearing no objections, the motion passed unanimously.

Item 3B. Bicycle/Pedestrian/Trails Advisory Committee (BPTAC) Report

Ms. Smith reported on actions and discussions at the June 17, 2013 meeting to include:

- Presentations were provided on the South Brevard Linear Trail and Malabar Road Project Development and Environmental Study

- Two new members from the Brevard Mountain Bike Association (BMBA) and a new member from Brevard County Traffic Engineering were voted in
- Pineda Causeway Pilot Program status update and discussion
- Walking School Bus training will be provided at Stevenson Elementary on July 22nd
- New traffic patterns associated with restricted corridor busing will commence with the start of the new school year on August 14th

Item 3C. Central Florida MPO Alliance (CFMPOA) Report

Mr. Kamm reviewed items to be considered at the July 12, 2013 CFMPOA joint meeting in Tampa to include:

- Closing the Gaps in the Coast-to-Coast Trail system
- Resolution to request FDOT find funds for the Close the Gaps initiative
- Rail Trail program status update

Mr. Tulley noted the Coast-to-Coast Trail system will extend from Titusville to St. Petersburg, not St. Augustine as stated in the agenda.

Mr. Kamm acknowledged the error on the agenda.

Mr. Tulley announced an inaugural Coast-to-Coast trail ride to be held on October 28 – November 1, 2013 and invited members to join him.

Item 4A. Approval RE: CFMPOA Strategic Intermodal System (SIS), Trails and Transit Regional Priorities

Item 4B. Approval RE: Committee Appointments

Item 4C. Approval RE: Finance and Budget

Item 4D. Approval RE: Resolution 14-01, Transportation Disadvantaged Trust Fund Grant

Item 4E. Approval RE: Resolution 14-02, FY 13/14 Unified Planning Work Program (UPWP)

Mr. Kamm summarized the CFMPOA Regional Prioritization Initiative, draft Project Priority lists for SIS Highway, regional trails, Coast-to-Coast Trail gaps, Regional Transit draft projects and a Central Florida Regional Trail network status map.

Mr. Allender asked for clarification on the SR 528 widening project.

Mr. Kamm responded the SR 528 project is significant to the region, but funding is not in place. The project will be discussed later in the agenda.

Mr. Williams suggested reading the consent agenda items for public knowledge.

Mr. Kamm replied it would be done in future meetings.

***Motion by Mr. Boisvert, second by Mr. O'Neill, to approve the consent agenda as presented.
Hearing no objections, the motion passed unanimously.***

Item 5A. Approval RE: Resolution 14-03, Transportation Improvement Program (TIP) Amendments

Ms. Gillette summarized Items 5A, 5B and 5C by stating Federal and State governments require TPO's to annually develop and adopt a TIP. The TIP is a core function of the TPO and lists all the projects programmed with funding for the next five years. A project must be included in the TIP to be eligible for State and Federal funds. Item 5A, requested by FDOT, amends the current year TIP to include six road safety projects, three sidewalk safety projects, four railroad safety projects and two advanced funding projects.

***Motion by Mr. Tulley, second by Mr. Boisvert, to approve Resolution 14-03, TIP Amendments as presented.
Hearing no objections, the motion passed 11-0 via roll call vote.***

Item 5B. Adoption RE: Resolution 14-04, FY 13/14 – 17/18 Transportation Improvement Program (TIP)

Ms. Gillette reviewed the FY 13/14 -17/18 TIP which was transmitted to members prior to the meeting. The TIP will be posted online for public review for thirty days and an open house is scheduled for July 22nd to encourage public participation in the TIP process.

Motion by Mr. Nelson, second by Mr. Nowlin, to approve Resolution 14-04, FY13/14 – FY17/18 TIP as presented.

Hearing no objections, the motion passed 11-0 via roll call vote.

Item 5C. Approval RE: 2013 Strategic Intermodal System (SIS) Project Priorities

Ms. Gillette stated the SIS consists of the major transportation facilities in the state. The TPO is identifying the FY 2013 SIS Project Priorities which will be submitted to FDOT for assistance in developing their work program. SIS projects are programmed in Central Office and are being submitted now, while non-SIS projects are programmed by District Office and will be submitted in September.

Ms. Gillette described the SIS Priority list of highway projects and associated funding in detail.

Ms. Holt presented the Priority list for intermodal projects, including Canaveral Port Authority and Space Florida.

Mr. Nelson stated he would like to recognize FDOT staff for moving SR 528 forward with a letter of appreciation.

Mr. Kamm responded a letter would be sent to Secretary Downs.

Motion by Mr. Nelson, second by Mr. Tulley, to approve sending a letter of appreciation to FDOT. Hearing no objections, the motion passed unanimously.

Motion by Mr. Tulley, second by Mr. Santiago Jr., to approve the 2013 SIS Project Priorities. Hearing no objections, the motion passed unanimously.

Item 5D. Approval RE: Resolution 14-05, Adoption of Bicycle/Pedestrian Mobility Plan

Mr. Whit Blanton, Renaissance Planning Group (RPG), provided a presentation on Bicycle/Pedestrian Mobility Priorities for Brevard County.

Mr. Tulley stated he was unable to locate the presentation on the TPO website.

Mr. Blanton responded it would be made available on the website.

Mr. Nelson inquired why the Pineda corridor was not on the priority list.

Mr. Blanton replied the Pineda corridor has no pedestrian facilities and therefore, while on the plan, scores lower on the priority listing.

Mr. Nelson stated SR 528 and Pineda Causeway both receive heavy recreational usage and should be considered priority corridors.

Mr. Kamm responded SR 528 presents complex public safety issues. TPO staff and RPG will re-evaluate both corridors for inclusion in this priority plan.

Mr. Williams suggested the Board adopt the plan with a clarification for including SR 528 and Pineda causeways.

Mr. Kamm responded the plan could be finalized now with an amendment addressed at the September meeting.

Motion by Mr. Boisvert, second by Mr. Santiago Jr., to approve the 2013 Bicycle/Pedestrian Mobility Plan as presented.

Hearing no objections, the motion passed unanimously.

Commissioner Williams left the meeting at 10:06 a.m. and Mayor Randels (alternate) took his seat.

Item 6A. Babcock Street (SR507) Widening Design from Malabar Rd. to Palm Bay Rd., Inwood Consulting Engineers, Inc.

Mr. Derik Dean, Inwood Consulting Engineers, Inc., played a video presentation on the Babcock Street widening design from Malabar Road to Palm Bay Road.

Mr. Kamm reported the TAC/CAC recommended requesting FDOT to advance right of way funding for twenty-seven residences on the east side of Babcock Street between Malabar Road and the Melbourne Tillman canal to alleviate unnecessary hardship to property owners. A similar request will be presented to the Palm Bay City Council. If approved by the Board, the advance funding would be reflected on the project priority list.

Motion by Mr. Santiago Jr., second by Mr. O'Neill, to request FDOT to program advance right of way funds to acquire in particular the residences along Babcock Street affected by the future widening.

Hearing no objections, the motion passed unanimously.

Item 6B. Draft FY 2014 Operating Budget

Ms. Carter presented the FY 2014 Space Coast TPO Operating Budget. The presentation included a review of revenue sources used by the TPO, planned expenditures and highlights of those items that have significantly changed from prior year.

Projects to be undertaken in FY 14 include:

- Completion of Complete Streets Study
- Continued development of the 2040 Long Range Transportation Plan
- Development of a new Safety Report
- Initiation of an Intelligent Transportation Systems (ITS) Master Plan
- Feasibility studies for top Complete Streets projects

Item 6C. Staff Report

Mr. Kamm reminded everyone there is no scheduled TPO meeting in August. An updated TPO Strategic Plan and 2012 Annual Report have been distributed to members.

Item 6D. Local Government Report

Mr. Kamm reported Mr. John Denninghoff received the Urban Engineer of the Year award from the Florida Association of County Engineers.

Item 6E. FDOT Report

Ms. Valencia provided an update on current completed projects and projects under construction in Brevard County, and encouraged everyone to include corridor and feasibility studies in September's Project Priorities submittals. A community planning workshop will be offered on September 4th at the FDOT Urban Office in Orlando.

Mr. Allender asked about FDOT's procedures for landscaping at I-95 interchanges.

Ms. Valencia replied FDOT works with municipalities and local agencies regarding landscaping requests at I-95 interchanges.

Mr. Nelson offered to contact the TDC regarding help with landscape funding at I-95 and SR 528.

Mr. Nelson asked for an update on a resurfacing project on SR 520 between Courtney Parkway and the Indian River Bridge.

Ms. Valencia responded she would look into the matter and provide Mr. Nelson with an update.

Mr. Boisvert inquired about signage along SR 520.

Ms. Valencia replied she would contact Tallahassee regarding the matter.

Item 7A. Public Comment

There was no discussion on this item.

Item 8. Adjourn

The meeting adjourned at 10:44 a.m.

Attest:

Carol Holden, SCTPO

As Approved by the TPO Committee on _____