



Space Coast Transportation Planning Organization

Brevard County Government Center
 2725 Judge Fran Jamieson Way, Melbourne, Florida
 Building C, 3rd Floor, Florida Room

Meeting Date: Thursday, May 9, 2013

APPROVED MEETING MINUTES

1. **Call to Order of the Space Coast Transportation Planning Organization Governing Board**
2. **Approval of Minutes – April 11, 2013** *(page 1)*
3. **Bicycle/Pedestrian/Trails Advisory Committee (BPTAC) Awards**
4. **Reports from Committees**
 - A. Technical Advisory Committee (TAC)/Citizens Advisory Committee (CAC)
 - B. Bicycle Pedestrian/Trails Advisory Committee (BPTAC)
 - C. Metropolitan Planning Organization Advisory Council (MPOAC)
 - D. Central Florida Metropolitan Planning Organization (CFMPO) Alliance
5. **Consent Agenda**
 - A. Approval RE: Committee Appointments
 - B. Approval RE: Finance and Budget
 - C. Approval RE: Work Order 13-10K, 2012 State of the System
6. **Action Items**
 - A. Approval RE: 2012 Audit Report
7. **Reports and Presentations**
 - A. US 192/Babcock Street Intersection Improvement Project Update, Florida Department of Transportation (FDOT)
 - B. Malabar Road Project Development and Environmental Study, Lance Decuir, Atkins
 - C. Long Range Transportation Plan (LRTP) Policy Issues Workshop 2
 - D. Legislative Report
 - E. Staff Report
 - F. Local Government Report
 - G. Florida Department of Transportation Report
8. **Petitions, Remonstrances and Communications**
 - A. Public Comment
9. **Adjourn**
10. **Glossary of Terms**

Space Coast Transportation Planning Organization Board Members:

Commissioner Jerry Allender	Canaveral Port Authority		Present
Commissioner Andy Anderson	BOCC District 5		Present
Councilman Don Boisvert	City of Cocoa	Absent	
Commissioner Mary Bolin Lewis	BOCC District 4	Absent	
Councilwoman Stephany Eley	City of West Melbourne		Present
Commissioner Robin Fisher	BOCC District 1		Present
Councilman Ken Greene	City of Palm Bay	Absent	
Commissioner Trudie Infantini	BOCC District 3		Present
Councilwoman Kristine Isnardi	City of Palm Bay	Absent	
Councilman Greg Jones	City of Melbourne		Present
Councilwoman Martha Long	City of Titusville		Present
Councilwoman Kathy Meehan	City of Melbourne		Present
Commissioner Chuck Nelson	BOCC District 2		Present
Councilman Scott Nickle	South Beaches Coalition		Present
Councilman Mike Nowlin	City of Melbourne		Present
Councilman Patrick O'Neill	City of Rockledge		Present
Councilman Harry Santiago, Jr.	City of Palm Bay		Present

Mayor Jim Tulley
Commissioner Skip Williams

City of Titusville
North Beaches Coalition

Present
Present

Others Present:

Bob Kamm	Space Coast TPO Executive Director
Georganna Gillette	Space Coast TPO Staff
Laura Carter	Space Coast TPO Staff
Diana McCartney	Space Coast TPO Staff
Leigh Holt	Space Coast TPO Staff
Steven Bostel	Space Coast TPO Staff
Kim Smith	Space Coast TPO Staff
Carol Holden	Space Coast TPO Staff
Lorena Valencia	Florida Department of Transportation
Paul Gougelman	Space Coast TPO Legal Counsel
Murray Hann	BPTAC
Rachel Winsten	Brevard Public Schools
Tim Shea	Avcon
Rob Hambrecht	Avcon
Beth Cavallaro	Brevard Public Schools
Lynn Francisco	Brevard Public Schools
Dotty Richardson	Brevard Public Schools
Colleen Jarrell	Florida Department of Transportation/HNTB
Scott Swearingen	Renaissance Planning Group
Dan Swartzfager	West Melbourne Police Department
Richard Wiley	West Melbourne Police Department
Dennis Kyle	Florida Department of Transportation
Gisele Altman	NASA
Linda Mannier	BOCC District 3 staff
Chris Sinclair	Renaissance Planning Group
Carl Mikyska	Federal Highway Administration
Libertad Acosta-Anderson	Florida Department of Transportation
Holly Woolsey	BOCC District 1 staff
George Lovett	GAI Consultants
Jenni Lamb	City of Melbourne
Tami Gillen	City of Melbourne
Tuck Ferrell	Friends of the Parkway

Item 1. Call to Order of the Space Coast TPO Board

Chairman Allender called the meeting to order at 9:01 a.m.

Item 2. Approval of Minutes – April 11, 2013

***Motion by Mr. Tulley, second by Mr. Nowlin, to approve the TPO minutes of April 11, 2013.
Hearing no objections, the motion passed unanimously.***

Item 3. Bicycle/Pedestrian/Trails Advisory Committee (BPTAC) Awards

Ms. Smith and Mr. Murray Hann (BPTAC Chairman) presented the 2012 BPTAC Awards to:

- West Melbourne Police Department - Enforcement Award
- Tami Gillen - Engineering Award
- Ginny Gleason - Community Partnership Award
- Michelle Sirounis and Beth Cavallero - Valerie Harville Education Awards (presented by Valerie Harville)
- Sue Hann - Lifetime Achievement Award

Item 4A. Technical Advisory/Citizens Advisory Committee Report

Mr. Kamm reviewed the actions taken by the TAC/CAC at their May 6, 2013 meeting to include:

- Recommended approval of Work Order 13-10K, 2012 State of the System report
- Recommended sending a letter to Governor Scott supporting funding for Close the Gaps legislation if deemed necessary.

***Motion by Ms. Eley, second by Ms. Meehan, to be in receipt of the TAC/CAC Draft Meeting Minutes from April 8, 2013.
Hearing no objections, the motion passed unanimously.***

Item 4B. Bicycle/Pedestrian/Trails Advisory Committee Report

Ms. Gillette reported Brevard County represented 20 out of 70 statewide schools participating in the 2nd annual Bike to School Day held on May 8th. The Al Tuttle Trail ribbon cutting ceremony was held on May 8th. The next BPTAC meeting is scheduled for June 17th.

Item 4C. Metropolitan Planning Organization Advisory Council (MPOAC) Report

Mr. Kamm reported the MPOAC met in Tallahassee on April 25th, where legislative issues were discussed and a statewide program initiative, Mobility for Life, was presented.

Ms. Infantini reported a fifth round of Tiger grants is available, an introductory engineering program for schools was presented, and the national Association of Metropolitan Planning Organizations (AMPO) is raising member dues by 25%.

Item 4D. Central Florida MPO (CFMPO) Alliance Report

Mr. Kamm reported the CFMPO Alliance is working to prioritize regional Strategic Intermodal System (SIS) facilities and regional trail projects.

Consent Agenda:

Item 5A. Approval RE: Committee Appointments

Item 5B. Approval RE: Finance and Budget

Item 5C. Approval RE: Work Order 13-10K, 2012 State of the System

Mr. Kamm reported additional appointments include:

- Council Member Lorraine Gotts has been appointed TPO alternate member by the South Beaches Coalition
- Tony Sasso was appointed CAC member by BOCC District 2
- John Porter was appointed CAC alternate member by BOCC District 2

***Motion by Mr. Nickle, second by Mr. Nelson, to approve the consent agenda as modified.
Hearing no objections, the motion passed unanimously.***

Item 6A. Approval RE: 2012 Audit Report

Mr. Ross Whitley, Berman Hopkins Wright & LaHam, stated the SCTPO fully complied with Generally Accepted Accounting Principles (GAAP), so received an unqualified opinion with no findings for the annual audit ending September 30, 2012. Mr. Whitley summarized the full disclosure letter and recommended adjustments.

Mr. Tulley inquired about the \$113,000 asset deficit.

Mr. Whitley explained the \$113,000 deficit stems primarily from full accrual versus modified accrual of employee leave balances. Governmental Accounting Standards Board (GASB) requires post employment benefits accrual amounts to be recorded, not funded.

Mr. Kamm stated the SCTPO budget provides a \$70,000 contingency for accrued leave balance payouts.

Motion by Ms. Infantini, second by Mr. Tulley, to approve the SCTPO 2012 audit report as presented.

Hearing no objections, the motion passed unanimously.

Item 7A. US 192/Babcock Street Intersection Improvement Project Update, FDOT

Mr. Gene Varano, FDOT, reviewed intersection improvements scheduled for Babcock Street from Melbourne Avenue to Fee Avenue. Project construction is anticipated to begin by July, 2013, with a total construction cost of \$5.17 million. Further project details can be found at www.cflroads.com. Proposed improvements include:

- Adding turn lanes at intersections
- Roadway resurfacing with drainage improvements
- Installing new roadway lighting system
- Access management improvements
- Addition of continuous sidewalks
- Aesthetic improvements (landscaping)

Ms. Meehan asked if the section of Babcock Street, extending from Hibiscus Street to US 1 was scheduled to be resurfaced.

Mr. Varano replied he was uncertain regarding agency jurisdiction for that segment of road.

Mr. Kamm stated that particular segment of Babcock Street involves three different jurisdictions which augments the project complexity. All three jurisdictions are working together to improve the corridor.

Item 7B. Malabar Road Project Development and Environmental (PD&E) Study, Lance Decuir, Atkins

Mr. Lance DeCuir, Atkins LLC, provided a presentation on the PD&E study for Malabar Road from SR 507 (Babcock Road) to US 1. The project website with current information is www.SR514Malabar.com. A public meeting is scheduled for June 11, 2013 at the Palm Bay Hospital. The presentation included:

- Project Overview
- Funding sources
- Project schedule
- Public Involvement

Ms. Infantini stated it is essential to widen Malabar Road beyond two lanes as it services a large regional hospital and is an evacuation route.

Mr. Kamm stated this 3.7 mile corridor is a complex project because it serves a variety of users and involves cooperation with two agency jurisdictions.

Item 7C. Long Range Transportation Plan (LRTP) Policy Issues Workshop 2

Mr. Chris Sinclair, Renaissance Planning Group (RPG), summarized the responses received from Workshop 1 and the beta test survey. Workshop 2 encompassed scenario planning stories and steps. Virtual models will be developed and presented at a future meeting.

Mr. Scott Swearingen, RPG, provided detailed information on the beta test survey results and stated the actual survey is expected to be released by month end.

Mr. Williams inquired if long term plans were in place to maintain existing roadways.

Mr. Kamm responded long term roadway maintenance plans are in place and mandated by the Federal Highway Administration.

Mr. Williams asked if an integrated roadway resurfacing plan was in place.

Ms. Infantini stated the county recently purchased software to aid in roadway maintenance programming. A roadway resurfacing plan would benefit the community at large.

Mr. Kamm responded a funding mechanism would be necessary to expand the county software into a comprehensive pavement management system to include local agencies. Mr. Kamm stated he would explore the idea further and respond back to the TPO Board.

Ms. Infantini stated a maintenance schedule for county roads would be adequate.

Mr. Kamm replied he would ask Mr. Denninghoff, Brevard County Public Works, to provide a presentation on the capabilities of the county's maintenance planning software to the TPO Board in an upcoming meeting.

Mr. Tulley asked if local agencies will be given an opportunity to submit scenario ideas.

Mr. Sinclair replied local agencies will be asked for scenario ideas later in the year.

Mr. Tulley inquired if inviting RPG to city council meetings would be productive.

Mr. Kamm responded city council meetings could be appended to the community meetings already planned.

Mr. Tulley stated the City of Titusville would like to be included in scenario planning.

Mr. Kamm stated the Board of County Commissioners conducted a county wide government services satisfaction survey in 2005 utilizing a questionnaire developed by the International City Management Association. The transportation questions were standardized and well developed, provide baseline data results for comparison, and could be utilized again for this survey.

Mr. Nelson suggested utilizing transportation funding questions from the 2005 survey, but sectionalizing areas of the county to provide additional relevance.

Mr. Sinclair replied the survey would strive for balance and relevance across the county.

Item 7D. Legislative Report

Ms. Holt advised members the legislative session concluded with:

- \$118 million in the budget for east coast passenger rail from Jacksonville to Miami
 - All Aboard Florida (AAF) is in the midst of public hearings, with the final meeting scheduled on May 9, 2013
 - FDOT is continuing to negotiate with FEC to build trails along the rail line from Orlando to Miami
- The transportation bill did not pass
- Space Florida received \$7 million for financing, \$1.5 million for space tourism, and retained \$20 million in the FDOT Work Program
- \$50 million in the budget for funding Close the Gaps statewide trail system
- The distracted driving law passed
- No sweep of the State Transportation Trust Fund, the work program remains fully funded

Ms. Holt stated the Close the Gaps \$50 million is a budget line item, which could be vetoed by Governor Scott. She asked for approval to write a letter to Governor Scott on behalf of the SCTPO in support of Close the Gaps funding.

Mr. Jones inquired how much right of way space All Aboard Florida (AAF) intends to utilize.

Ms. Holt replied AAF owns a 100 foot right of way and intends to utilize the entire space.

Motion by Mr. Fisher, second by Ms. Meehan, to approve sending a letter to Governor Scott supporting funding for Close the Gaps legislation.

Hearing no objections, the motion passed unanimously.

Item 7E. Staff Report

Mr. Kamm presented longevity of service awards to:

- Commissioner Fisher
- Mayor Meehan
- Mayor Tulley
- Commissioner Nelson

Item 7F. Local Government Report

There was no discussion

Item 7G. FDOT Report

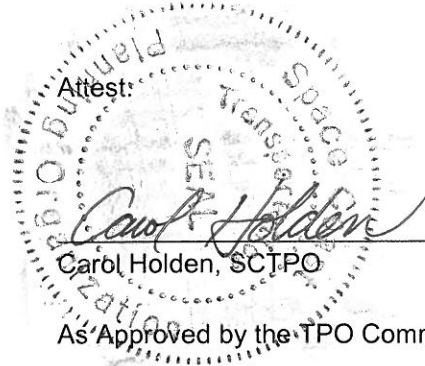
Ms. Valencia provided an update on current completed projects and projects under construction in Brevard County.

Item 8A. Public Comment

No public comment was heard.

Item 9. Adjourn

The meeting adjourned at 11:03 a.m.

Attest:

Carol Holden, SCTPO

As Approved by the TPO Committee on 7/11/13