



Space Coast Transportation Planning Organization

Brevard County Government Center
2725 Judge Fran Jamieson Way, Melbourne, Florida
Building C, 3rd Floor, Florida Room

Meeting Date: Thursday, September 12, 2013

APPROVED MEETING MINUTES

Agenda

1. Call to Order of the Space Coast TPO Governing Board
2. Pledge of Allegiance
3. Approval of Minutes – July 11, 2013
4. Reports from Committees
 - A. Technical Advisory Committee/Citizens Advisory Committee Report
 - B. Bicycle/Pedestrian and Trails Advisory Committee Report
 - C. Central Florida MPO Alliance Report
 - D. Metropolitan Planning Organization Advisory Council Report
5. Consent Agenda
 - A. Approval RE: Committee Appointments
 - B. Approval RE: Finance and Budget
 - C. Adoption RE: Resolution 14-06, FY 14 Operating Budget
 - D. Approval RE: Space Florida Master Agreement Renewal and Task Order
 - E. Approval RE: Release of Draft Public Participation Plan (PPP) for Review and Comment
6. Action Items
 - A. Approval RE: Resolution 14-07, FY 13/14 – 17/18 Transportation Improvement Program (TIP) Amendments
 - B. Approval RE: Complete Streets Feasibility Projects, Kittelson and Associates
 - C. Discussion RE: 2012 State of the System (SOS) and Adoption RE: Non-Strategic Intermodal System (SIS) Project Priorities
7. Reports and Presentations
 - A. Staff Report
 - B. Local Government Report
 - C. Florida Department of Transportation Report
8. Petitions, Remonstrances and Communications
 - A. Public Comment
9. Adjourn

Space Coast Transportation Planning Organization Board Members:

Commissioner Jerry Allender	Canaveral Port Authority		Present
Commissioner Andy Anderson	BOCC District 5		Present
Councilman Don Boisvert	City of Cocoa		Present
Commissioner Mary Bolin Lewis	BOCC District 4	Absent	
Councilwoman Stephany Eley	City of West Melbourne		Present
Commissioner Robin Fisher	BOCC District 1	Absent	
Councilman Ken Greene	City of Palm Bay		Present
Commissioner Trudie Infantini	BOCC District 3		Present
Councilwoman Kristine Isnardi	City of Palm Bay	Absent	
Councilman Greg Jones	City of Melbourne		Present
Councilwoman Martha Long	City of Titusville		Present
Councilwoman Kathy Meehan	City of Melbourne	Absent	
Commissioner Chuck Nelson	BOCC District 2		Present
Councilman Scott Nickle	South Beaches Coalition		Present
Councilman Mike Nowlin	City of Melbourne		Present
Councilman Patrick O'Neill	City of Rockledge	Absent	

Councilman Harry Santiago, Jr.	City of Palm Bay	Present
Mayor Jim Tulley	City of Titusville	Present
Commissioner Skip Williams	North Beaches Coalition	Present
Mayor Rocky Randels (alternate)	North Beaches Coalition	Present

Others Present:

Bob Kamm	Space Coast TPO Executive Director
Georganna Gillette	Space Coast TPO Staff
Laura Carter	Space Coast TPO Staff
Diana McCartney	Space Coast TPO Staff
Leigh Holt	Space Coast TPO Staff
Steven Bostel	Space Coast TPO Staff
Carol Holden	Space Coast TPO Staff
Lorena Valencia	Florida Department of Transportation
Paul Gougelman	Space Coast TPO Legal Counsel
Rob Hambrecht	AVCON, Inc.
Scott Gunnerson	Florida Today
Rob Keeler	Titan Concrete
Gene Lozan	England, Thims & Miller
Dennis Kyle	Florida Department of Transportation
Travis Hills	Kittelson & Associates, Inc.
Karl Passetti	Kittelson & Associates, Inc.
Ed Wegerif	City of Cocoa
Amy Blaida	Reynolds, Smith & Hills
Linsley Pietsch	Space Florida
Curtis Leonard	Titan
Linda Mannier	BOCC District 3 staff
Susan McGrady	City of Cocoa
William "Tuck" Ferrell	Friends of the Parkway

Item 1. Call to Order of the Space Coast TPO Board

Chairman Allender called the meeting to order at 9:00 a.m.

Item 2. Pledge of Allegiance**Item 3. Approval of Minutes – July 11, 2013**

Mr. Nickle stated he was not present at the July 11, 2013 meeting as stated in the minutes.

Motion by Mr. Tulley, second by Mr. Nelson, to approve the TPO minutes of September 12, 2013 as amended. Hearing no objections, the motion passed unanimously.

Item 4A. Technical Advisory/Citizens Advisory Committee Report

Mr. Kamm reviewed the significant actions taken by the TAC/CAC at their September 9, 2013 Meeting to include

- Recommendation to approve SCTPO FY 2014 Operating Budget
- Recommendation to approve Space Florida Master Agreement Renewal and Task Order
- Recommendation to release draft Public Participation Plan (PPP) for review and comment
- Recommendation to approve FY 13/14 to 17/18 Transportation Improvement Program (TIP) amendments
- Recommendation to adopt the Complete Streets Feasibility Projects as presented
- Recommendation to approve Non-Strategic Intermodal System (SIS) Priority Projects as presented

Motion by Ms. Eley, second by Mr. Tulley, to be in receipt of the TAC/CAC Draft Meeting Minutes from July 8, 2013. Hearing no objections, the motion passed unanimously.

Item 4B. Bicycle/Pedestrian/Trails Advisory Committee (BPTAC) Report

Ms. Gillette reported on significant actions and discussions at the August 19, 2013 meeting to include:

- Recommendation for TPO staff to share the Bicycle Pedestrian Mobility Plan at all council meetings throughout the county
- Recommendation to include a modification to the Bicycle Pedestrian Mobility Plan to show SR 528 and the Pineda Causeway Extension as priority corridors

Motion by Mr. Jones, second by Ms. Infantini, to be in receipt of the BPTAC Draft Meeting Minutes from August 19, 2013. Hearing no objections, the motion passed unanimously.

Item 4C. Central Florida MPO Alliance Report

Mr. Kamm informed the group the CFMPOA met on July 12th and adopted a resolution encouraging FDOT to implement the Coast to Coast Trail system utilizing existing resources.

Item 4D. Metropolitan Planning Organization Advisory Council Report

Mr. Kamm reported the MPOAC met on July 25th and was advised the Governor reaffirmed the SCTPO to continue in its current form. The FDOT legislative agenda is similar to the 2013 bill. The reauthorization of the Federal Transportation Act is being closely monitored.

Consent Agenda:**Item 5A. Approval RE: Committee Appointments****Item 5B. Approval RE: Finance and Budget****Item 5C. Approval RE: Resolution 14-06, FY 14 Operating Budget****Item 5D. Approval RE: Space Florida Master Agreement Renewal and Task Order****Item 5E. Approval RE: Release of Draft Public Participation Plan (PPP) for Review and Comment**

Motion by Mr. Boisvert, second by Ms. Eley, to approve the consent agenda as presented. Hearing no objections, the motion passed unanimously.

Item 6A. Approval RE: Resolution 14-07, FY 13/14 – 17/18 Transportation Improvement Program (TIP) Amendments

Ms. Gillette stated this resolution is to reconcile the TIP to the dynamic FDOT Work Program as of July 1, 2013. The resolution has no significant changes, just roll forwards.

Motion by Ms. Eley, second by Mr. Nowlin, to approve Resolution 14-07, FY 13/14 – 17/18 Transportation Improvement Program (TIP). Hearing no objections, the motion passed 14-0 via roll call vote.

Item 6B. Approval RE: Complete Streets Feasibility Projects, Kittelson & Assoc.

Mr. Karl Passetti, Kittelson & Assoc., provided a presentation regarding the Complete Streets evaluation process and recommended projects for FY 2015 – 2017.

Ms. Infantini asked if opportunity existed to make changes to the selected projects.

Mr. Passetti responded the technical process and input have been finalized.

Ms. Infantini stated the city of Palm Bay is attempting to create a pedestrian friendly downtown area on the two-lane section of Palm Bay Road.

Mr. Kamm replied the older, two-lane section of Palm Bay Road, does not have the right of way necessary to qualify for a Complete Street project.

Mr. Anderson stated Palm Bay City Council in conjunction with FDOT and the City Manager decided several years ago the expansion of the two-lane section of Palm Bay Road would be cost prohibitive and too disruptive to stakeholders.

Mr. Greene suggested the Project Development and Environmental (PD&E) studies occur in conjunction with Complete Streets analysis to ensure methodical and efficient project analysis.

Ms. Eley noted roadways that don't meet Complete Street criteria may still qualify for corridor improvements.

Mr. Jones inquired why Country Club Road, which provides a walk and bikeway into Florida Institute of Technology, was so low on the priority list.

Mr. Kamm replied retrofitting the north half of Country Club Road would entail positioning multi-modal facilities in the front yards of residents. Although the project is needed, drainage complexities and concern of homeowners support produced a lower priority listing.

Motion by Mr. Williams, second by Ms. Infantini, to approve the Complete Streets projects and priorities as presented. Hearing no objections, the motion passed unanimously.

Item 6C. Discussion RE: 2012 State of the System (SOS) and Adoption RE: Non Strategic Intermodal System (SIS) Project Priorities

Part 1: 2012 State of the System Report

Mr. Travis Hill, Kittelson & Assoc., provided a presentation of the 2012 State of the System findings, summarizing trends, existing conditions and segment rankings.

Ms. Gillette presented the FY 2013 Non-SIS Project Priorities, describing the projects and associated funding.

Ms. Infantini asked if widening Babcock Street south of the intersection with Malabar Road could be performed in conjunction with the intersection improvements.

Mr. Anderson replied the vehicle volume statistics do not justify widening Babcock Street south of the intersection at this time.

Mr. Greene stated the bridge on Babcock Street, south of the intersection, would need to be expanded to six lanes which is not cost feasible at this time.

Mr. Kamm responded the project priorities for consideration are utilizing federal and state transportation funds. The Board of County Commissioners (BOCC) will need to request the TPO add Babcock Street to the list of priorities to be considered for federal funding.

Ms. Infantini asked if BOCC made a similar request for northbound Babcock Street.

Mr. Kamm responded yes, a request was received around 1998. The TPO will discuss funding options with FDOT, however, typically these Non-SIS types of projects are funded with TPO SU funds. A BOCC request will necessitate federal funding for a PD&E study.

Mr. Anderson stated money was previously allocated for a PD&E study.

Mr. Kamm stated a preliminary engineering study was performed on the entire Babcock Street corridor in 2000. It may be possible to simply update the previous PD&E and move directly into the design stage.

Mr. Anderson suggested inviting Mr. Denninghoff, Brevard County Public Works Director, to present the information already obtained to BOCC.

Mr. Kamm stated federal funding may be requested, but requires meeting federal standards.

Ms. Infantini supported expanding the entire intersection at one time to increase the efficiency of the project.

Mr. Kamm stated no construction funds have been allocated to the Babcock Street corridor yet. The corridor is still being assessed; however improvements were made to the Babcock Street and Malabar Road intersection last year.

Ms. Infantini replied the project should be undertaken as soon as possible.

Mr. Kamm confirmed support for the project with direction from BOCC.

Mr. Greene asked how Washingtonia Extension qualified for the list so quickly.

Ms. Gillette responded Washingtonia Extension utilizes local funding for the PD&E study and will augment the St. Johns Heritage Parkway project.

Mr. Greene inquired about the local funding source.

Mr. Kamm replied Local Option Gas Tax (LOGT) funds will be used to fund the PD&E study. Like the SJHP, the project will be eligible for federal funds during the construction phase.

Motion by Ms. Infantini, second by Ms. Eley, to approve the Non-Strategic Intermodal System Project Priorities as presented. Hearing no objections, the motion passed unanimously.

Item 7A. Staff Report

Mr. Kamm reported the Brevard Legislative Delegation will meet on November 12th and requested input for the legislative agenda prior to the October 10th TPO meeting.

Mr. Gougelman explained Governor Scott's reaffirmation letter to the TPO and the decision to renew interlocal agreements. An updated Interlocal Agreement will be necessary.

Mr. Kamm prompted everyone to attend the TPO's Transportation Symposium on October 3rd.

Item 7B. Local Government Reports

Mr. Kamm stated BOCC's Blue Ribbon Advisory Board for transportation revenue has elected Mr. Larry Schultz as chairman.

Item 7C. Florida Department of Transportation Report

Ms. Valencia provided an update on current completed projects and projects under construction in Brevard County.

Ms. Holt reported the State of Florida has received \$13 million in TIGER Grant funding to construct a missing rail connection that will help reinstate rail service from Jacksonville to Miami.

Item 8A. Public Comment

No discussion was heard.

Item 9. Adjourn

The meeting adjourned at 10:58 a.m.

